

CERTIFIED RECORD

OF

PROCEEDINGS RELATING TO

EVANS FIRE PROTECTION DISTRICT
WELD COUNTY, COLORADO

THE HEARING ON THE SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF
MONEYS TO AND THE EXPENDITURE OF MONEYS FROM THE GENERAL FUND;
TRANSFER OF MONEYS FROM THE GENERAL FUND TO THE CAPITAL FUND; AND THE
EXPENDITURE OF MONEYS FROM THE CAPITAL FUND

FOR FISCAL YEAR

2023

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

The Board of Directors ("**Board**") of the Evans Fire Protection District ("**District**"), Weld County, Colorado, held a regular meeting and public hearing at Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620, on Monday, August 28, 2023 at the hour of 6:30 p.m. concerning a proposed Supplemental 2023 Budget.

The following members of the Board of Directors were present:

President: Mary Achziger
Vice President: David James
Treasurer: Tricia Watson
Secretary: Marty Schanwolf
Director: Tim Naylor

Also present was District legal counsel, Michelle Ferguson.

President Achziger reported that, prior to the meeting and public hearing, each Director was notified of the date, time, and place of the meeting and the purpose for which it was called. She further reported that a Notice of the public hearing on the proposed Supplemental 2023 Budget was published in the Greeley Tribune on Saturday, August 26, 2023. Notice of the public hearing also was duly posted. Thereupon, Director Schanwolf introduced and moved for the adoption of the following Resolution:

RESOLUTION 2023-05

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF MONEYS TO AND THE EXPENDITURE OF MONEYS FROM THE GENERAL FUND; TRANSFER OF MONEYS FROM THE GENERAL FUND TO THE CAPITAL FUND; AND THE EXPENDITURE OF MONEYS FROM THE CAPITAL FUND FOR THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2023 AND ENDING ON THE LAST DAY OF DECEMBER 2023.

WHEREAS, the Board, after complying with notice and other statutory requirements, duly adopted a budget for fiscal year 2023;

WHEREAS, after adopting the 2023 budget and making appropriations thereunder,

- The District received a donation of \$15,000 from PDC Energy for necessary items related to response at energy sites. The District deems it necessary to purchase additional items to meet this need, requiring an expenditure of \$2,000 from Small Tools, an expenditure of \$3,800 from Water Supply, and an expenditure of \$9,200 from Respiratory Protection.
- Due to rising costs, the District has recognized the need for additional expenditure in Station Utilities of \$6,000.
- Due to ongoing issues, the District has recognized the need for additional expenditure in Legal Services of \$10,000.
- The District realized storm damage to the roof of Station 2 and subsequently filed an insurance claim, resulting in the receipt of \$143,658 in insurance funds for necessary repairs.

An appropriation of \$143,658 to the Capital Fund is necessary for the additional expenditure of \$143,658 in Capital Station Maintenance.

- The District has determined the need for major repairs to Engine 2 requiring an additional expenditure of \$25,000 in Capital Apparatus Maintenance.

WHEREAS, the District Board authorized administrative staff to prepare and submit a proposed Supplemental 2023 Budget reflecting the additional appropriations to and expenditures from the Capital Fund and additional expenditures from the General Fund, as set forth above;

WHEREAS, a proposed Supplemental 2023 Budget has been submitted to the District Board for its consideration. A copy of the Supplemental 2023 Budget is attached to this Record of Proceedings;

WHEREAS, due and proper notice, published and posted in accordance with the law, advised the public that (1) the proposed Supplemental 2023 Budget was available for inspection by the public at a designated public office; (2) a public hearing would be held on Monday, August 28, 2023; and (3) interested electors could comment on or file or register objections to the proposed Supplemental 2023 Budget any time before the public hearing; and

WHEREAS, a public hearing was held on Monday, August 28, 2023, and interested electors were given the opportunity to comment on, or file or register any objections to, the attached proposed Supplemental 2023 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO:

Section 1. **Equipment Maintenance Expenditure of Moneys from the General Fund.** The Board hereby authorizes and approves additional expenditures in 2023 of \$2,000 from Small Tools, \$3,800 from Water Supply, and \$9,200 from Respiratory Protection for items related to energy site protection. Additionally, the Board approves additional expenditures in 2023 of \$6,000 from Utilities and \$10,000 from Legal Services.

Section 2. **Station Maintenance Appropriation to and Expenditure of Moneys from the Capital Fund.** The Board hereby authorizes and approves an additional appropriation to and expenditure from the Capital Fund in 2023 of \$143,657.23 for completion of Station Maintenance.

Section 3. **Purposes of Supplemental 2023 Budget Could Not Have Been Reasonably Foreseen.** At the time the Board adopted the 2023 Budget in the fall of 2022, it could not have reasonably foreseen the expenses set forth in Sections 1 and 2 above.

Section 4. **Adoption of Supplemental Budget for 2023.** The Board hereby adopts the Supplemental 2022 Budget in the form attached to this Record of Proceedings.

The foregoing Resolution was seconded by Director James.

ADOPTED AND APPROVED this 28th day of August, 2023.


Mary Achziger, President

ATTEST:


Martin Schanwolf, Secretary

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

I, Martin Schanwolf, Secretary of the Evans Fire Protection District, Weld County, Colorado, do hereby certify that the foregoing pages numbered 1 through 3, inclusive, constitute a true and accurate copy of the record of proceedings of the District Board, adopted at a regular meeting of the Board at Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620, on Monday, the 28th day of August, 2023, at the hour of 6:30 p.m., as recorded in the official record of proceedings, insofar as said proceedings relate to the Supplemental 2023 Budget; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 28th day of August, 2023.



Martin Schanwolf, Secretary

**Evans Fire Protection District
General Fund Long Range Financial Plan**

	2021 Audited Actuals	2022 Annualized Actuals	2023 Budget	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Beginning Fund Balance	4,135,153	4,726,091	5,500,267	5,803,962	6,093,387	6,186,916	6,351,862	6,173,465
Revenues:								
Property Tax								
Residential Properties	1,789,461	2,008,111	1,974,466	2,211,402	2,255,630	2,526,306	2,576,832	2,886,051
Oil & Gas	204,339	354,733	595,267	446,450	334,838	251,128	188,346	141,260
Other Property types	917,902	1,000,014	1,016,104	1,056,748	1,067,316	1,110,008	1,121,108	1,165,953
Specific Ownership Tax	146,029	188,583	125,000	125,000	125,000	125,000	125,000	125,000
City of Evans IGA	533,573	543,710	200,000	200,000	200,000	200,000	-	-
LaSalle IGA	5,217	8,676	8,762	8,850	8,938	9,028	9,118	9,209
Interest Earned	1,636	33,339	33,839	34,347	34,862	35,385	35,916	36,454
Grants	4,587	1,800	1,800	1,800	1,800	1,800	1,800	1,800
Fees	1,600	4,281	1,000	-	-	-	-	-
Miscellaneous	54,599	6,301	143,658	-	-	-	-	-
Total revenues	3,662,829	4,149,548	4,099,896	4,084,597	4,028,384	4,258,655	4,058,120	4,365,727
Expenditures:								
Personnel	2,288,258	2,595,435	2,966,367	3,097,460	3,229,465	3,367,663	3,512,351	3,663,837
Supplies & Services	452,913	482,715	485,945	490,804	495,712	500,670	505,676	510,733
Asset Management	75,000	25,000	25,000	25,000	25,000	25,000	25,000	25,001
Capital Fund	168,707	183,608	318,889	181,907	184,677	200,376	193,489	211,223
Apparatus Lease	87,013	88,613	-	-	-	-	-	-
Total Expenditures	3,071,891	3,375,371	3,796,201	3,795,172	3,934,855	4,093,709	4,236,516	4,410,795
Excess Revenue Over Expenditures	590,938	774,176	303,695	289,425	93,529	164,945	(178,396)	(45,067)
Unappropriated Funds	4,726,091	5,500,267	5,803,962	6,093,387	6,186,916	6,351,862	6,173,465	6,128,398

Evans Fire Protection District
Capital Replacement Fund

	2021 Actual	2022 Actual	2023 BUDGET REVISION	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected
Beginning Fund Balance	396,770	565,477	682,486	795,535	937,442	(272,880)	(112,504)	60,985
Revenues:								
Annual Contribution	168,707	183,608	168,049	181,907	184,677	200,376	193,489	211,223
Grants	-	-	-	-	-	-	-	-
Budget Revisions	-	-	143,658	-	-	-	-	-
New Balance	565,477	749,085	994,193	977,442	1,122,120	(72,504)	80,985	272,208
Expenditures:								
Brush Truck	-	-	-	-	-	-	-	-
Aerial	-	-	-	-	1,150,000	-	-	-
SCBA	-	-	-	-	225,000	-	-	-
Apparatus Maintenance	-	32,000	45,000	20,000	20,000	20,000	20,000	20,000
Station Maintenance	-	34,600	153,658	20,000	-	20,000	-	-
Total Expenditures	-	66,600	198,658	40,000	1,395,000	40,000	20,000	20,000
Ending Fund Balance	565,477	682,486	795,535	937,442	(272,880)	(112,504)	60,985	252,208
Impact Fees Collected	61,030	43,279	35,000	35,000	35,000	35,000	35,000	35,000
YE Impact Fees Balance	500,669	543,948	578,948	613,948	648,948	683,948	718,948	753,948