

CERTIFIED RECORD

OF

PROCEEDINGS RELATING TO

**EVANS FIRE PROTECTION DISTRICT**  
WELD COUNTY, COLORADO

THE HEARING ON THE SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF  
MONEYS TO AND THE EXPENDITURE OF MONEYS FROM THE GENERAL FUND AND THE  
EXPENDITURE OF MONEYS FROM THE ASSET MANAGEMENT FUND

FOR FISCAL YEAR

2024

STATE OF COLORADO )  
 ) ss.  
COUNTY OF WELD )

The Board of Directors ("**Board**") of the Evans Fire Protection District ("**District**"), Weld County, Colorado, held a regular meeting and public hearing at Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620, on Monday, February 26, 2024 at the hour of 6:30 p.m. concerning a proposed Supplemental 2024 Budget.

The following members of the Board of Directors were present:

President: Mary Achziger  
Vice President: David James  
Treasurer: Tricia Watson  
Secretary: Marty Schanwolf  
Director: Tim Naylor

Also present was District legal counsel, Emily Powell.

President Achziger reported that, prior to the meeting and public hearing, each Director was notified of the date, time, and place of the meeting and the purpose for which it was called. She further reported that a Notice of the public hearing on the proposed Supplemental 2024 Budget was published in the Greeley Tribune on Saturday, February 24, 2024. Notice of the public hearing also was duly posted. Thereupon, Director Schanwolf introduced and moved for the adoption of the following Resolution:

**RESOLUTION 2024-02**

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF MONEYS TO AND THE EXPENDITURE OF MONEYS FROM THE GENERAL FUND; FOR THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, the Board, after complying with notice and other statutory requirements, duly adopted a budget for fiscal year 2024;

WHEREAS, after adopting the 2024 budget and making appropriations thereunder, the District received the Final Certification of Valuation by Weld County Assessor for General Property Tax Revenues in the amount of \$2,245,368. The Board deemed it necessary to recognize the significant revenue reduction of \$106,254;

WHEREAS, after adopting the 2024 budget and making appropriations thereunder, a donation of \$15,000 was received from PDC Energy in late 2023 for necessary items related to response at energy sites. The District deemed it necessary to purchase additional items to meet this need, requiring an expenditure of \$9,200 from Respiratory Protection. Due to complications with the vendor this project is still on-going. Expenditures will be recognized in 2024.

WHEREAS, the 2024 Workers Compensation coverage increased over the budgeted amount. An additional expenditure of \$10,000 is necessary.

WHEREAS, the mobile data terminals (MDT) carried on apparatus were found to have a defect and must be replaced, requiring an additional expenditure of \$30,000 from the Asset Management Plan.

WHEREAS, the District Board authorized administrative staff to prepare and submit a proposed Supplemental 2024 Budget reflecting the additional expenditures from the General Fund and additional expenditures from the Asset Management Fund, as set forth above;

WHEREAS, a proposed Supplemental 2024 Budget has been submitted to the District Board for its consideration. A copy of the Supplemental 2024 Budget is attached to this Record of Proceedings;

WHEREAS, due and proper notice, published and posted in accordance with the law, advised the public that (1) the proposed Supplemental 2024 Budget was available for inspection by the public at a designated public office; (2) a public hearing would be held on Monday, February 26, 2024; and (3) interested electors could comment on or file or register objections to the proposed Supplemental 2024 Budget any time before the public hearing; and

WHEREAS, a public hearing was held on Monday, February 26, 2024, and interested electors were given the opportunity to comment on, or file or register any objections to, the attached proposed Supplemental 2024 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO:

Section 1. **Reduction in Assessed Value** Reduction in Moneys Appropriated to the General Fund. The Board hereby authorizes and approves the reduction in appropriated revenues in 2024 of \$106,254;

Section 2. **Equipment Maintenance** Expenditure of Moneys from the General Fund. The Board hereby authorizes and approves additional expenditures in 2024 of \$9,200 from Respiratory Protection for items related to energy site protection.

Section 3. **Workers Compensation Coverage** Expenditure of Moneys from the General Fund The Board hereby authorizes and approves the expenditure in 2024 of \$10,000 from Insurance.

Section 4. **Mobile Data Terminals.** Expenditure of Moneys from the Asset Management Fund. The Board hereby authorizes and approves the expenditure in 2024 of \$30,000 from the Asset Management Fund.

Section 5. **Purposes of Supplemental 2024 Budget Could Not Have Been Reasonably Foreseen.** At the time the Board adopted the 2024 Budget in the fall of 2023, it could not have reasonably foreseen a) the reduction in revenues for 2024 or b) the expenses set forth in Sections 2 and 3 above.

Section 6. **Adoption of Supplemental Budget for 2024.** The Board hereby adopts the Supplemental 2024 Budget in the form attached to this Record of Proceedings.

The foregoing Resolution was seconded by Director Naylor.

ADOPTED AND APPROVED this 26<sup>th</sup> day of February 2024.

  
Mary Achziger, President

ATTEST:  
  
Martin Schanwolf, Secretary

STATE OF COLORADO            )  
  ) ss.  
COUNTY OF WELD             )

I, Martin Schanwolf, Secretary of the Evans Fire Protection District, Weld County, Colorado, do hereby certify that the foregoing pages numbered 1 through 3, inclusive, constitute a true and accurate copy of the record of proceedings of the District Board, adopted at a regular meeting of the Board at Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620, on Monday, the 26<sup>th</sup> day of February 2024, at the hour of 6:30 p.m., as recorded in the official record of proceedings, insofar as said proceedings relate to the Supplemental 2024 Budget; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 26<sup>th</sup> day of February, 2024.

  
Martin Schanwolf, Secretary

**Evans Fire Protection District  
General Fund Long Range Financial Plan**

	<b>2022</b> <b>Audited</b> <b>Actuals</b>	<b>2023</b> <i>Annualized</i>	<b>2024</b> <b>BUDGET</b> FINAL AV	<b>2025</b> <b>Projected</b>	<b>2026</b> <b>Projected</b>	<b>2027</b> <b>Projected</b>	<b>2028</b> <b>Projected</b>	<b>2029</b> <b>Projected</b>
Beginning Fund Balance	4,726,091	5,582,422	6,151,219	6,584,395	6,840,665	6,973,741	6,899,625	6,939,415
<b><u>Revenues:</u></b>								
Property Tax								
Residential Properties	2,008,111	1,974,456	2,245,368	2,290,275	2,565,108	2,616,411	2,930,380	2,988,987
Oil & Gas	354,733	595,267	681,936	511,452	383,589	287,692	215,769	161,827
Other Property types	1,012,513	995,762	1,132,276	1,143,599	1,189,343	1,201,236	1,249,286	1,261,778
Specific Ownership Tax	182,745	158,098	125,000	125,000	125,000	125,000	125,000	125,000
City of Evans IGA	543,710	200,000	200,000	200,000	200,000	-	-	-
LaSalle IGA	8,676	8,779	8,850	8,938	9,028	9,118	9,209	9,301
Fire Marshal IGA	-	-	85,000	85,000	-	-	-	-
Interest Earned	59,505	214,718	203,000	206,045	154,534	156,852	159,205	161,593
Grants	1,800	5,299	1,800	1,800	1,800	1,800	1,800	1,800
Fees	4,850	7,700	2,000	2,000	2,000	2,000	2,000	2,000
Miscellaneous	25,359	174,086	-	-	-	-	-	-
<b>Total revenues</b>	<b>4,202,001</b>	<b>4,334,164</b>	<b>4,685,230</b>	<b>4,574,110</b>	<b>4,630,402</b>	<b>4,400,108</b>	<b>4,692,648</b>	<b>4,712,286</b>
<b><u>Expenditures:</u></b>								
Personnel	2,695,357	2,954,786	3,470,554	3,619,610	3,775,637	3,938,967	4,109,947	4,288,942
Supplies & Services	372,523	473,874	581,368	495,286	502,715	510,256	517,910	525,679
Asset Management	25,000	25,000	25,000	25,000	25,000	25,000	25,001	25,002
Capital Fund	173,769	311,707	175,132	177,944	193,973	-	-	-
Apparatus Lease	79,022	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,345,671</b>	<b>3,765,367</b>	<b>4,252,054</b>	<b>4,317,840</b>	<b>4,497,325</b>	<b>4,474,223</b>	<b>4,652,858</b>	<b>4,839,622</b>
<b><u>Excess Revenue Over Expenditures</u></b>	<b>856,331</b>	<b>568,797</b>	<b>433,176</b>	<b>256,269</b>	<b>133,076</b>	<b>(74,115)</b>	<b>39,790</b>	<b>(127,336)</b>
<b>Unappropriated Funds</b>	<b>5,582,422</b>	<b>6,151,219</b>	<b>6,584,395</b>	<b>6,840,665</b>	<b>6,973,741</b>	<b>6,899,625</b>	<b>6,939,415</b>	<b>6,812,079</b>

**Evans Fire Protection District**  
Asset Management Plan

	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Beginning Balance	269,693	256,894	248,781	187,761	212,761	237,761
<b>Revenues</b>						
Transfer In	25,000	25,000	25,000	25,000	25,000	25,000
Grant reimbursement			6,000			
<b>Balance</b>	<b>294,693</b>	<b>281,894</b>	<b>279,781</b>	<b>212,761</b>	<b>237,761</b>	<b>262,761</b>
Bunker Gear	29,081	33,113	36,000	-	-	-
Communications	-	-	30,000	-	-	-
Equipment	-	-	15,110	-	-	-
Hose	8,718	-	10,910	-	-	-
<b>Expenditures</b>	<b>37,799</b>	<b>33,113</b>	<b>92,020</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Balance</b>	<b>256,894</b>	<b>248,781</b>	<b>187,761</b>	<b>212,761</b>	<b>237,761</b>	<b>262,761</b>