

**EVANS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS - REGULAR MEETING  
MARCH 25, 2024**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on March 25, 2024, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Directors Present:

Mary Achziger, President  
David James, Vice President (*joined via phone at 6:38 p.m.*)  
Tricia Watson, Treasurer  
Marty Schanwolf, Secretary  
Tim Naylor, Director

Also Present:

Joe DeSalvo, Fire Chief  
Sharon Bowles, Business Manager  
Emily Powell, Attorney

**AMENDMENTS TO AGENDA**

Director Watson moved to approve the agenda as presented. Director Naylor seconded. Motion passed unanimously.

**PUBLIC COMMENT**

No public present.

**CONSENT AGENDA**

Director Schanwolf moved to approve the consent agenda. Director Naylor seconded. Motion passed unanimously.

**REVIEW & CONSIDER UPDATED BOARD OF DIRECTOR BYLAWS**

Attorney Powell noted some of the changes that made updating the bylaws necessary. Director Watson moved to adopt the revised bylaws as presented. Director Naylor seconded. Motion passed unanimously.

**ADMINISTRATION REPORT**

- Dispatch
- EMS contract
- Chevron/PDC property
- Training Grounds property
- Grants
- Cyber Security Audit
- Summer High School Internship Program
- Current Staffing
- Around the Firehouse

- Fire Prevention Bureau Updates
- Fire Prevention & PR News

### **LEGAL COUNSEL UPDATE**

Attorney Powell noted items Legal Counsel assisted with during the previous month and provided an update on the current legislative session.

### **DIRECTOR'S REPORTS**

No Director reports.

### **NEW BUSINESS**

No new business.

### **EXECUTIVE SESSION**

Director Schanwolf moved to enter Executive Session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters related to the Fire Chief's performance evaluation. Director Naylor seconded. Attorney Powell certified for the record the Executive Session would be recorded. The Board went into Executive Session at 7:21 p.m.

Director Naylor moved to come out of executive session. Director Watson seconded. Motion passed unanimously. The Board came out of Executive Session at 8:24 p.m.

Director Watson moved to approve a salary increase for Chief DeSalvo in line with the recent staff pay increase of 8%. This increase will be effective with the first pay following his employment anniversary date. Director Schanwolf seconded. Motion passed unanimously.

### **ADJOURNMENT**

Director Schanwolf moved to adjourn. Director Naylor seconded. Motion passed unanimously. Meeting adjourned at 8:28 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 22<sup>nd</sup> day of April 2024.



Martin Schanwolf, Secretary