

**EVANS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
APRIL 28, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on April 28, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Present:

Mary Achziger, President
David James, Vice President
Marty Schanwolf, Secretary
Tricia Watson, Treasurer
Tim Naylor, Director

Also Present:

Sharon Bowles, Business Manager
Emily Powell, Attorney

AMENDMENTS TO AGENDA

No amendments requested. Director Watson moved to approve the agenda as amended. Director James seconded. Motion passed unanimously.

PUBLIC COMMENT

No public present.

CONSENT AGENDA

Director Schanwolf moved to approve the consent agenda. Director James seconded. Motion passed unanimously.

DISCUSSION: 2024 ANNUAL REPORT

Ms. Bowles presented the 2024 Annual Report. No action required.

DISCUSSION: CPSM STRATEGIC PLAN DRAFT

Ms. Bowles shared a draft report from consultant group CPSM. Directors are asked to review the report for discussion at the June meeting. No action required.

REVIEW & CONSIDER RESOLUTION 2025-04 AMENDMENTS TO THE EVANS FIRE PROTECTION DISTRICT 2021 FINANCIAL POLICIES

As directed at the March meeting, a resolution was prepared to amend the District's financial policies in regard to sole source vendors. Director James moved to adopt Resolution 2025-04 Amendments to the Evans Fire Protection District 2021 Financial Policies, as presented. Director Naylor seconded. Motion passed unanimously.

FIRE PREVENTION BUREAU REPORT

Captain Deibel reviewed FPB staff activities and current construction projects in the District.

ADMINISTRATION REPORT

- Dispatch
- EMS
- Training
- Community Outreach
- Current Staffing
- Around the Firehouse

LEGAL COUNSEL UPDATE

Attorney Powell noted items Legal Counsel assisted with during the previous month and items of note from the current State legislative session.

DIRECTOR'S REPORTS

No Director's reports.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

Director Schanwolf moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters related to the Fire Chief's performance evaluation. Director Naylor seconded. Motion passed unanimously. The Board entered executive session at 7:40 p.m.

Director Watson moved to end executive session. Director Naylor seconded. Motion passed unanimously. Executive session ended at 7:17 p.m.

POSSIBLE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION

Directors discussed goals for the District and Chief DeSalvo for the coming year. They further discussed an appropriate compensation adjustment. Director Watson moved to increase Chief DeSalvo's annual base pay by 5%. Director James seconded. Motion passed unanimously.

ADJOURNMENT

Director Naylor moved to adjourn. Director Schanwolf seconded. Motion passed unanimously. Meeting adjourned at 7:26 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 19th day of May, 2025.

Martin Schanwolf, Secretary