

EVANS FIRE PROTECTION DISTRICT
2100 37th Street
Evans, Colorado 80620
(970) 339-3920

NOTICE OF REGULAR MEETING AND AGENDA

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in this meeting please advise the ADA Compliance Officer (970- 339-3920) of their specific need(s) 48 before the meeting.

DATE: June 23, 2025 TIME: 6:30 p.m.
PLACE: Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620
By phone: 301-715-8592; Meeting ID: 847 2880 3839; Passcode: 6599178

Opening of Meeting

- Call to order
- Pledge of Allegiance
- Roll Call
- Amendments to Agenda

Meeting Items

1. Public Comment
 - a. If you wish to address the Board of Directors, this is the time set on the agenda for you to do so. When you are recognized please state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the appropriate staff person for follow-up. Thank you!
2. Consent Agenda
 - a. Financial Report
 - b. Minutes of previous meeting
3. Discussion: CPSM Strategic Plan Report
4. Discussion: Cross-staffing Apparatus
5. Review & Consider 2024 Audited Financial Statements
6. Fire Prevention Bureau Report
7. Administration Report
8. Legal Counsel Update
9. Director's Reports
10. New Business
11. Executive Session
 - a. Pursuant to C.R.S. § 24-6-402(4)(b) to receive advice of legal counsel regarding community engagement
12. Adjournment

Next regular meeting is scheduled for July 28, 2025 at 6:30 p.m.

2025 Financial Update

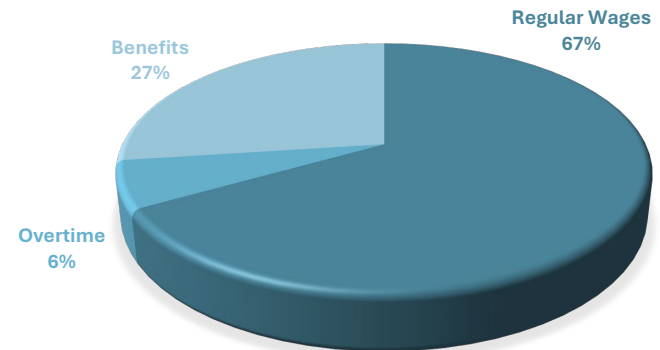
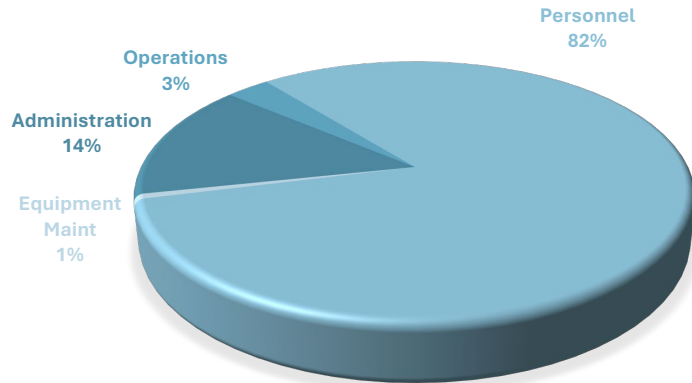
unaudited expenses and revenues through May 31, 2025

REVENUES					
General Revenue			Impact Fees		
Budget	Revenue Collected YTD	to be collected	Budget	Fees Collected YTD	to be collected
\$ 4,193,696	\$ 2,757,704	\$ 1,435,992	\$ 35,000	\$ -	\$ 35,000
*does not include Impact Fees		34.24%	YTD Interest Earned	\$ 2,901.51	100.00%

COLOTRUST		
Account Balance	YTD Income Earned	
\$ 6,102,007	\$	110,828

EXPENDITURES					
Administration			Operations		
Budget	Expense YTD	Remaining Budget	Budget	Expense YTD	Remaining Budget
\$ 351,352	\$ 279,267	\$ 72,085	\$ 157,797	\$ 58,657	\$ 99,140
		20.52%			62.83%
Personnel			Equipment Maint		
Combined Total	Combined YTD	Combined remaining	Budget	Expense YTD	Remaining Budget
\$ 3,800,891	\$ 1,573,199	\$ 2,227,692	\$ 79,729	\$ 11,618	\$ 68,111
		58.61%			85.43%

YTD Expenses		YTD Personnel	
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May 2025 expenses in excess of \$1,000

Sean Walsh Consulting	April consulting service	\$	5,000
Special District Association	workers comp deductibles	\$	1,192
Wex	fuel	\$	1,056

TOTAL AVAILABLE FUNDS	COLOTRUST	FNBO Operating	FNBO Impact Fees	
Unappropriated*	\$ 3,558,807			
AMP		\$ 437,761		
Capital	\$ 2,543,200	\$ -	\$ 476,389	
Operating Fund		\$ 2,634,826		
TOTALS	\$ 6,102,007	\$ 3,072,587	\$ 476,389	\$ 9,650,983

*Includes Board required Operating Reserve per financial policies, which exceeds TABOR reserve requirement

**EVANS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
MAY 19, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on May 19, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Present:

Mary Achziger, President
David James, Vice President
Marty Schanwolf, Secretary
Tim Naylor, Director

Also Present:

Sharon Bowles, Business Manager
Greg Becker, Fire Marshal
Emily Powell, Attorney

Directors Absent:

Tricia Watson, Treasurer

AMENDMENTS TO AGENDA

No amendments requested. Director James moved to approve the agenda as amended. Director Naylor seconded. Motion passed unanimously.

PUBLIC COMMENT

No public present.

CONSENT AGENDA

Director Schanwolf moved to approve the consent agenda. Director James seconded. Motion passed unanimously.

GUEST PRESENTATION: SEAN WALSH CONSULTING

Mr. Walsh reviewed the community engagement survey and results. He also discussed ideas for a website redesign and possible mailers to citizens. No action required.

REVIEW & CONSIDER APPARATUS PURCHASE

Ms. Bowles informed the Board that the final bid for the purchase of an engine had been received. Ms. Bowles requested authorization from the Board to allow the Apparatus Committee to work with Legal Counsel and President Achziger to finalize the purchase contract. Director James moved to authorize staff and legal counsel to finalize a purchase contract with Pierce Manufacturing. Director Schanwolf seconded. Motion passed unanimously.

FIRE PREVENTION BUREAU REPORT

Fire Marshal Becker reviewed FPB staff activities and current construction projects in the District.

ADMINISTRATION REPORT

- Dispatch
- EMS
- Training
- Community Outreach
- Current Staffing
- Around the Firehouse

LEGAL COUNSEL UPDATE

Attorney Powell noted items Legal Counsel assisted with during the previous month and items of note from the current State legislative session.

DIRECTOR'S REPORTS

Director Achziger noted several items:

- She delivered cakes to each crew to show the Board's appreciation for the work they do.
- There is a City of Evans Police Chief Candidate Meeting that Directors may be interested in attending.
- Former Fire Chief Warren Jones requested a lunch meeting with Director Achziger as he is now the President of a Fire District Board of Directors.

DIRECTOR OATH OF OFFICE

Directors James and Schanwolf took an oath of office. They will serve on the Board until the regular election in May 2029.

NEW BUSINESS

No new business.

ADJOURNMENT

Director James moved to adjourn. Director Naylor seconded. Motion passed unanimously. Meeting adjourned at 7:58 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 23rd day of June, 2025.

Martin Schanwolf, Secretary

Evans Fire Protection District Staff Report

DATE: June 23, 2025
SUBJECT: Discussion: CPSM Strategic Plan
PRESENTED BY: Joe DeSalvo, Fire Chief

AGENDA ITEM DESCRIPTION:

As noted at the April meeting, the Strategic Plan from CPSM will be reviewed.

STAFF RECOMMENDATION:

No action required.

Evans Fire Protection District

Staff Report

DATE: June 23, 2025
SUBJECT: Discussion: Apparatus Cross-Staffing
PRESENTED BY: Joe DeSalvo, Fire Chief

AGENDA ITEM DESCRIPTION:

Since approximately 2011, the Fire District staff has used 2456 (Brush Truck) as a medical response apparatus and cross-staffed with 2417 (Ladder Truck). While the intended purpose of this staffing model was to limit the wear and tear on the Ladder Truck, it was known that the risks of this model would be that 2456 could end up being out of the station when a major incident occurred requiring 2417. A few incidents when this occurred are noted below.

- July 2020, 2417 was delayed by approximately 5 minutes responding to a structure fire due to crew having to respond back to the station.
- December 2022, 2456 responded to a patient who had fallen and while enroute, it was determined that the patient was approx. 20 feet down in a hole. 2417 was delayed as an individual in admin had to be called to bring it. Greeley Fire was requested for their ladder truck due to the delay.
- May 2024, 2456 was out on a medical call and was the first apparatus to arrive on scene of a structure fire at an apartment complex.

It was also noted in the CPSM report Initiative #3 (Page 17) that cross staffing should be limited to occurrences of brush fires and technical rescue incidents.

Finally, changing the current staffing model would make for improved auto/mutual aid agreements with our neighboring fire districts when it comes to closest unit dispatching as well as greater efficiency with dispatch

STAFF RECOMMENDATION:

While this is an operational change, we wanted to involve the Board in this due to the long history of this staffing model and seek the input of the Board. Staff is recommending permanently changing the staffing model so that 2417 is staffed and 2456 is utilized for grass fires and incidents with access issues that require a smaller apparatus.

Evans Fire Protection District Staff Report

DATE: June 23, 2025
SUBJECT: Review & Consider 2024 Audited Financial Statements
PRESENTED BY: Joe DeSalvo, Fire Chief

AGENDA ITEM DESCRIPTION:

The 2024 audit is complete. The complete financial statements are included as a separate document. This is the tenth audit completed by John Cutler & Associates. There were no major findings from the audit. Following the Board's approval of the information presented, the report will be considered finalized and can then be submitted to the State.

STAFF RECOMMENDATION:

Staff recommends the Board approve the 2024 audited financial statements as presented and direct the audit firm to file the report with the state auditor.

FIRE PREVENTION BUREAU REPORT



Evans Fire Protection District

Fire Prevention Bureau Report: June 2025



May-June 2025 EFPD Highlights:

- I recommend everyone watch the YouTube video of the “Oil & Gas Economics and State/Local Government Revenue Impacts” presentation. This was a presentation at the Energy & Environment Symposium (Oil & Gas Education for Local Governments) that FM Becker attended on April 17th & 18th in Rifle, CO. <https://www.youtube.com/watch?v=YFSFj--cWSQ>
- FM Becker attended the Fire Officer I course taking place at the NFA / Spring Fire School on May 5th, through May 9th. All class requirements have been completed, and Chief Reiser from PV Fire is scheduling the state test.
- Following the “In-House” Fire Inspector Prep Class that we held in April, I am proud to share that Evans Fire Protection District has a robust staff of qualified fire inspectors and investigators.
 - Fire Inspectors:
 - Joe DeSalvo – Fire Inspector I, II, & III
 - Greg Becker – Fire Inspector I, II, & III.
 - Jay Deibel – Fire Inspector I
 - Tony Riofrio – Fire Inspector I
 - Brian Igli – Fire Inspector I & II
 - KC Skidmore – Fire Inspector I & II
 - Tory DeWitt – Fire Inspector I & II
 - Chris Krug – *FM Becker will be working with Chris to help prepare him for his fire inspector certification exams.*
 - Fire Investigators:
 - Joe DeSalvo – IAAI CFI, FIT
 - Greg Becker – IAAI FIT
 - Jay Deibel – IAAI FIT
 - Brian Igli – IAAI FIT
 - KC Skidmore – IAAI FIT
 - Tory DeWitt – *Attending her fire investigator training this week in Aurora that will prepare her for the IAAI FIT certification exam.*
 - Chris Krug – *We will be identifying an open fire investigator training course to get Chris enrolled in later this year.*
 - I wanted to share and highlight the depth of qualified personnel we have here at Evans Fire. Our team above represents the most robust staff of Fire Prevention Specialists of any Fire District / Fire Department in Weld County! Way to go Evans Fire!!!

*"Providing Professional Fire and Emergency Services with **Dedication**, **Compassion** and **Excellence**"*

Evans Fire Protection District

Fire Prevention Bureau Report: June 2025



- **Notable ongoing Construction and Fire Protection System Projects in the EFPD are:**
 - City of Evans Police Department
 - Reserve at Crescent Cove (Phase 2)
 - ***Project has been put on hold until the open units are Phase 1 start to fill up.***
 - Chevron / PDC Energy Oxford 1-16 Pad (CR 394 & CR 33) – 16 well pad
 - ***Sound walls are up, and the drilling rig is on location.***
 - Liberty Draw Subdivision
 - Murphy's USA Convenience Store - 1012 37th Street
 - ***Building and surround structures are up.***
 - Hunter's Reserve Plaza II – 3308 37th Street
 - Sunrise Community Health (Tripoint Business Center – 3001 8th Avenue)
 - Mountain Cement Company – 23273 47th Avenue

Respectfully,

ADMINISTRATIVE REPORT



Dispatch

- The Pulse Point program went live on June 16th.
- The hybrid programming for FDs that are station dispatched has been completed. This will allow the Fire District to operate like we always have and now we will be included in closest unit requests for major incidents (ie. Structure fires, T/As requiring extrication, grass fires, etc.)
 - We are updating the auto aid agreement with Greeley Fire to reflect this. The change should be minimal for our response to Greeley, but it may result in one of their units coming further into Evans.
 - We are also beginning discussions with Front Range on how we can improve our agreement with them as well.

EMS

- UC Health compliance reporting for May is 96% for emergent calls (less than 8:30) and 93% for non-emergent calls (less than 12 minutes).

Training

- The interior of the new building is mostly finished. There are a few items that are going to be worked on in the coming weeks to put the finishing touches on it. The building has been well utilized already by our crews as well as our neighbors.





- We had another shipping container donated by Front Range fire that we will eventually use for fire investigation training for all area fire districts who wish to participate.

Community Outreach

- We will be participating in Bike to Work Day on 6/25.
- The annual open house will be held on September 6th. More information to come in the next several weeks.
- The community engagement flier is being finalized and will be mailed out soon. FF Malone and Capt. Udick are working with our legal counsel to ensure we are meeting all legal requirements.

Current Staffing

- 22 total staff members
 - 18 full-time shift firefighters
 - 1 firefighter out on parental leave
 - 1 firefighter off-line on modified duty
 - 4 full-time administrative staff
 - Fire Marshal position shared with PV & LaSalle

Around the Firehouse

- Annual physicals with Front Line have been completed and based on the report submitted to us, there have been improvements to our staff as a whole each year since we began this program.
- Congratulations are in order for FF Malone who obtained his Firefighter 2 certification and FF DeWitt who obtained her Fire Inspector 1 & 2 certifications. Also FF Rosenberg will be completing his probationary after his shift on 6/25.
- FF Desonier has scheduled family BBQs for each shift to involve the family members and discuss how our peer support system works and the benefits of it for those not employed by the Fire District.

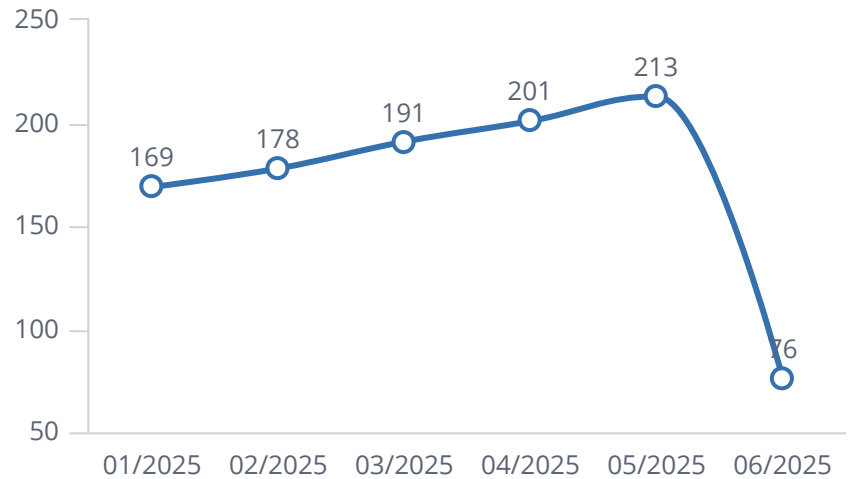
- On 5/31 at approx. 7am, A-Shift responded to a structure fire at a strip mall in the center of town. The fire was caused by faulty electrical wiring being installed during construction. This was the second fire at this location. The Fire District and the City of Evans are working with the owner to bring any work being done into compliance with the Building & Fire Codes.
- On 6/9 just before midnight, C-Shift responded to a report a structure fire in the area of Pleasant Acres Dr. & 32nd St. Crews arrived to find a cargo trailer fully involved in a storage lot of a mobile home park in Greeley. The fire was contained to the trailer and there were no reports of any injuries.
- On 6/11 at approx. 10pm, A-Shift responded to a report of a vehicle fire in the area of Pleasant Acres Dr. & 32nd St. Crews arrived to find the cab of a truck fully involved in the same storage lot as noted above. There was minor damage to a camper in the same lot. Greeley Fire and Police are investigating the causes of the fires that have occurred in that area. Mutual Aid was received from LaSalle & Greeley Fire.
- On 6/12 at approx. 5pm, A-Shift responded to report of a house that had been struck by lightning during the storm that came through the area. Crews arrived on scene and found a fire in the attic and major damage to the house's electrical systems due to the strike. Crews remained on scene for a period of time ensuring the fire had been extinguished. The residents were displaced and the Red Cross provided them with housing assistance.

May 2025 Incidents

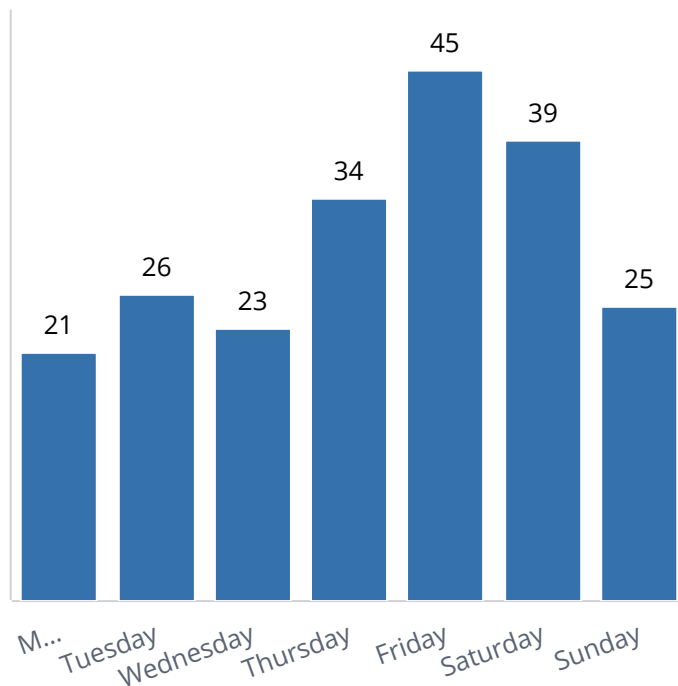
Count of Total Incidents



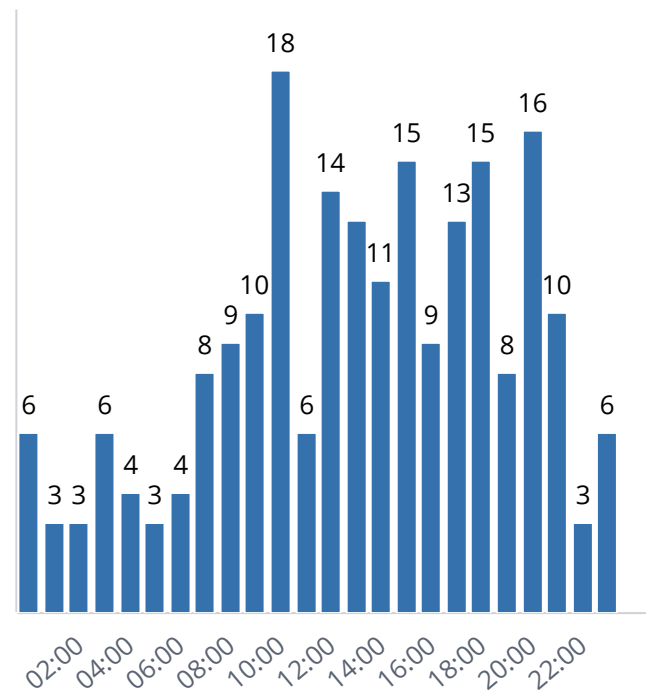
Incident Count by Month (This Year)



Incident Count by Day of Week



Incident Count by Hour of Day



May 2025 Incidents

Total Incidents

Count of Incidents
217

Fire Calls

Count of Fire Calls
4
Percent of Fire Calls **1.8%**

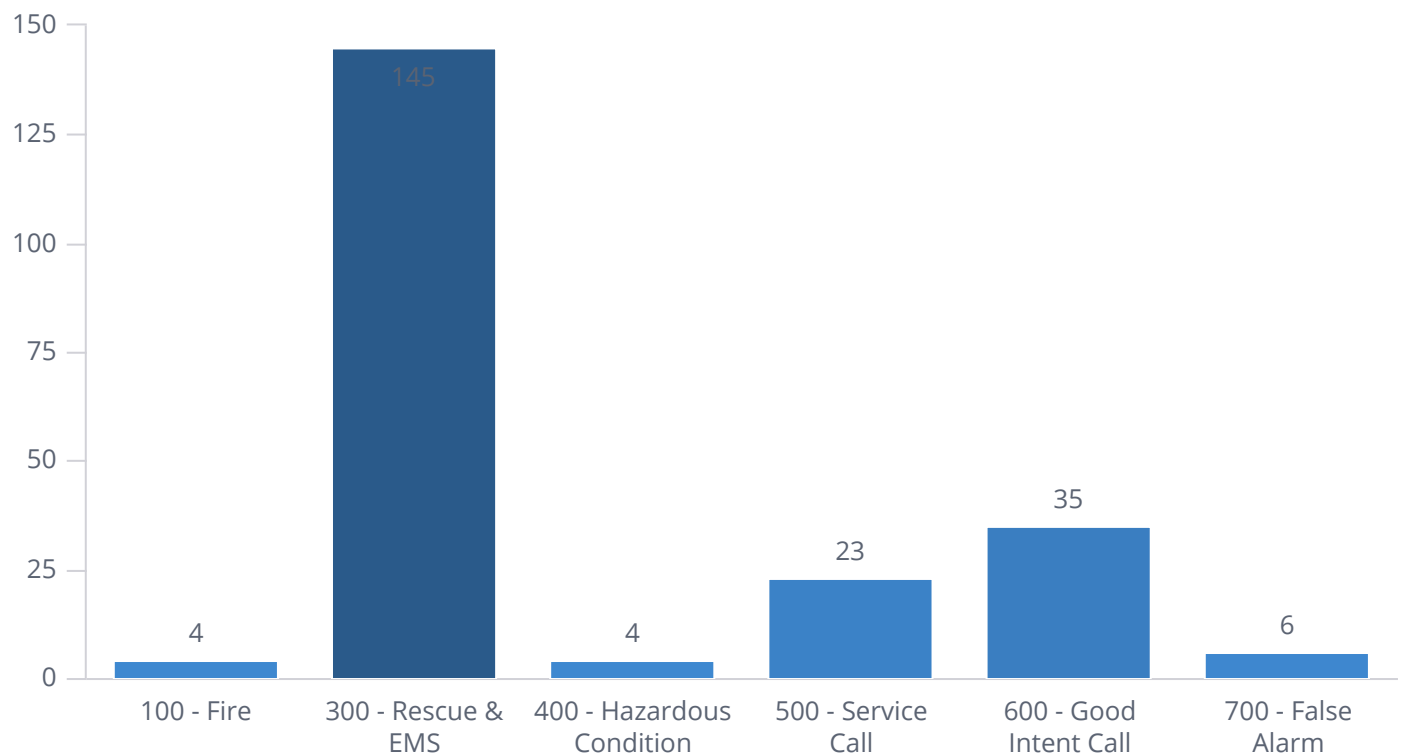
EMS Calls

Count of EMS Calls
145
Percent of EMS Calls **65.9%**

Other Calls

Count of Other Calls
68
Percent of Other Calls **31.3%**

Incident Type Groups



Incident Type Group	Incident Type	Count of Incidents
100 - Fire	Building fire	2
	Cooking fire, confined to container	1
	Passenger vehicle fire	1
100 - Fire Total		4
300 - Rescue & EMS	Abdominal Pain	1
	Allergic Reaction	1
	Animal Bite	1
	Assault	7
	Back Pain	2
	Breathing Problem	2
	Chest Pain	1
	Choking	1
	Convulsions / Seizures	7
	CPR	1
	Diabetic	1
	EMS call, excluding vehicle accident with injury	5
	Fall	5
	Heart Problems	1
	Hemorrhage / Lacerations	1
	Lock-in (if lock out , use 511)	1
	Medical assist, assist EMS crew	63
	Motor vehicle accident with injuries	4
	Motor vehicle accident with no injuries.	5
	Motor vehicle/pedestrian accident (MV Ped)	1
	Overdose / Poisoning	2
	Pregnancy / Childbirth / Miscarriage	1
	Psychiatric / Suicide Attempt	6
	Pulseless Arrest	1
	Sick Person	17
	Stroke	1
	Transfer / Interfacility	2
	Traumatic Injuries	2
	Unconscious / (Near) Fainting	2
300 - Rescue & EMS Total		145
400 - Hazardous Condition	Carbon monoxide incident	1
	Gas leak (natural gas or LPG)	1
	Overheated motor	1
	Power line down	1
400 - Hazardous Condition Total		4
500 - Service Call	Assist invalid	10
	Cancelled After Standby	2
	Police matter	5
	Public service	3
	Unauthorized burning	2
	Water or steam leak	1

600 - Good Intent Call	Dispatched & canceled en route	15
	No incident found on arrival at dispatch address	20
600 - Good Intent Call Total		35
700 - False Alarm	Alarm system sounded due to malfunction	2
	Carbon monoxide detector activation, no CO	1
	Smoke detector activation due to malfunction	1
	Smoke detector activation, no fire - unintentional	2
700 - False Alarm Total		6
Grand Total		217

May 2025 Two-Company Staffing

