

EVANS FIRE PROTECTION DISTRICT
2100 37th Street
Evans, Colorado 80620
(970) 339-3920

NOTICE OF REGULAR MEETING AND AGENDA

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in this meeting please advise the ADA Compliance Officer (970- 339-3920) of their specific need(s) 48 before the meeting.

DATE: October 27, 2025 TIME: 6:30 p.m.
PLACE: Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620
By phone: 301-715-8592; Meeting ID: 847 2880 3839; Passcode: 6599178

Opening of Meeting

- Call to order
- Pledge of Allegiance
- Roll Call
- Amendments to Agenda

Meeting Items

1. Public Comment
 - a. If you wish to address the Board of Directors, this is the time set on the agenda for you to do so. When you are recognized please state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement, and your questions may be directed to the appropriate staff person for follow-up. Thank you!
2. Consent Agenda
 - a. Financial Report
 - b. Minutes of previous meeting
3. Review & Consider Temporary Employment Agreement
4. Evans Local 4537 Report
5. Fire Prevention Bureau Report
6. Administration Report
7. Legal Counsel Update
8. Director's Reports
9. New Business
10. Executive Session:
 - a. pursuant to C.R.S. § 24-6-402(4)(b) & (e) to receive advice of legal counsel and discuss matters subject to negotiation related to the election services agreement.
 - b. pursuant to C.R.S. § 24-6-402(4)(b) to receive advice of legal counsel regarding forced dissolution of a special district
11. Adjournment

Next regular meeting is scheduled for November 17, 2025 at 6:30 p.m.

2025 Financial Update

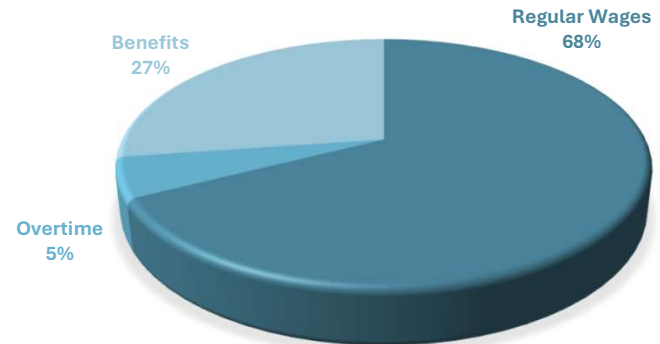
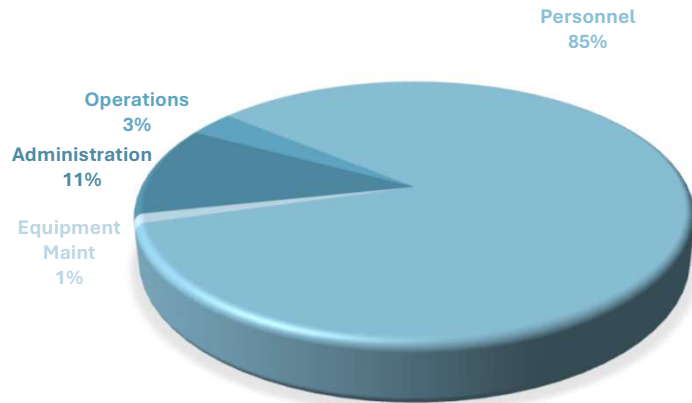
unaudited expenses and revenues through September 30, 2025

REVENUES						
General Revenue			Impact Fees			
Budget	Revenue Collected YTD	to be collected	Budget	Fees Collected YTD	overage collected	
\$ 4,193,696	\$ 4,068,676	\$ 125,020	\$ 35,000	\$ 83,592	\$ 48,592	
*does not include Impact Fees		2.98%	YTD Interest Earned	\$ 4,419.62	238.83%	

COLOTRUST		
Account Balance	YTD Income Earned	
\$ 6,191,505	\$ 200,326	

EXPENDITURES					
Administration			Operations		
Budget	Expense YTD	Remaining Budget	Budget	Expense YTD	Remaining Budget
\$ 421,352	\$ 385,702	\$ 35,650	\$ 157,797	\$ 108,398	\$ 49,399
		8.46%			31.31%
Personnel			Equipment Maint		
Combined Total	Combined YTD	Combined remaining	Budget	Expense YTD	Remaining Budget
\$ 3,747,891	\$ 2,911,922	\$ 835,969	\$ 79,729	\$ 39,197	\$ 40,532
		22.31%			50.84%

YTD Expenses	YTD Personnel
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September 2025 expenses in excess of \$1,000

Alert All	badge stickers and plastic helmets	\$	1,178
Amazon	fire investigation kits	\$	1,057
Ireland Stapleton Pryor & Pascoe PC	non-retainer services	\$	5,522
Lighthouse Uniform Company	Class A uniforms	\$	1,677
Top Notch Plumbing	station 2 water heater	\$	6,465
Wex	fuel	\$	1,414
Xcel Energy	utilities	\$	1,009

TOTAL AVAILABLE FUNDS	COLOTRUST	FNBO Operating	FNBO Impact Fees	
Unappropriated*	\$ 3,897,979			
AMP		\$ 322,403		
Capital	\$ 2,293,526	\$ -	\$ 524,398	
Operating Fund		\$ 2,486,216		
TOTALS	\$ 6,191,505	\$ 2,808,619	\$ 524,398	\$ 9,524,522

*Includes Board required Operating Reserve per financial policies, which exceeds TABOR reserve requirement

**EVANS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
SEPTEMBER 22, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on September 22, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Present:

Mary Achziger, President
David James, Vice President
Marty Schanwolf, Secretary
Tricia Watson, Treasurer
Tim Naylor, Director

Also Present:

Joe DeSalvo, Fire Chief
Sharon Bowles, Business Manager
Emily Powell, Attorney

AMENDMENTS TO AGENDA

Director James moved to approve the agenda as presented. Director Watson seconded. Motion passed unanimously.

PUBLIC COMMENT

Attorney Powell introduced John Miller, a special district associate with Ireland Stapleton. Attorney Miller will be attending EFPD meetings for the remainder of the year to increase his special district knowledge.

No public present.

CONSENT AGENDA

Director Schanwolf moved to approve the consent agenda. Director Naylor seconded. Motion passed unanimously.

GUESTS: INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 4537

IAFF Local 4537 Interim President Morgan Hill informed the Board of the reactivation of the union in Evans Fire District. The union was formed to guide firefighters in times of transition, to strengthen the relationship between the membership and the district board, present an organized front in matters that affect the membership, the district, and the community; as well as to offer firefighters additional protection in cases of on-the-job injury, provide training opportunities, and professional grant assistance. Also in attendance were Interim Secretary Brian Igli and several members of Local 4537.

PUBLIC HEARING: 2025 SUPPLEMENTARY BUDGET

Director Schanwolf moved to open a public hearing to review the 2025 supplemental budget. Director Watson seconded. Motion passed unanimously.

Attorney Powell noted for the record that notice of the budget hearing had been duly published as required by law, no public was present, and no comments had been received from the public on the proposed budget.

Ms. Bowles noted that staff prepared a supplemental budget to accommodate the costs associated with a coordinated election, a website redesign, staffing needs, and upgraded technology.

Director Watson moved to adopt Resolution 2025-08 approving a 2025 supplemental budget. Director James seconded. Motion passed unanimously.

Director Schanwolf moved to close the public hearing. Director Watson seconded. Motion passed unanimously.

PUBLIC HEARING: INCLUSION PETITION, MOUNTAIN CEMENT COMPANY

Director Naylor moved to open a public hearing to review the inclusion petition of Mountain Cement Company. Director Schanwolf seconded. Motion passed unanimously.

Attorney Powell noted for the record notice of the public hearing was duly published as required by law, no public was present, and the District received no public comment prior to today's public hearing regarding the inclusion petition.

Fire Marshal Becker informed the Board of the expansion project that required the annexation.

Director Naylor moved to approve Resolution 2025-07 and the Certified Order of Inclusion as presented. Director James seconded. Motion passed unanimously.

Director Schanwolf moved to close the public hearing. Director James seconded. Motion passed unanimously.

DISCUSSION: 2026 PRELIMINARY BUDGET

Ms. Bowles reviewed the District contribution to the Volunteer Firefighter Pension Fund, firefighter wage adjustments. Chief DeSalvo discusses changes to the dispatch billing requirement for our ambulance partner. Additionally, changes that could be made if the District sales tax initiative is successful were also discussed. No action was required.

REVIEW & CONSIDER ESTABLISHMENT OF SWEEP ACCOUNT

Ms. Bowles noted that during a review of District accounts with banking staff, an opportunity was found to earn more interest on District funds by establishing a sweep account. Director Watson moved to establish a sweep account with FNBO. Director James seconded. Motion passed unanimously.

FIRE PREVENTION BUREAU REPORT

Fire Marshal Becker chose to table a presentation about the Colorado Wildfire Resiliency Code, due to time constraints. He did discuss the code, Evans Heritage Days, and current construction projects in the District.

In regards to Heritage Days, Director Naylor commended Fire Marshal Becker and Captain Deibel for the work they did to keep the event running smoothly despite some challenges with inspections and the weather.

ADMINISTRATION REPORT

- EMS
- Training
- Community Outreach
- Election
- Current Staffing
- Around the Firehouse

LEGAL COUNSEL UPDATE

Attorney Powell discussed matters legal counsel assisted on during the previous month.

DIRECTOR'S REPORTS

No Director's reports

NEW BUSINESS

No new business

ADJOURNMENT

Director James moved to adjourn. Director Watson seconded. Motion passed unanimously. Meeting adjourned at 8:07 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 27th day of October, 2025.

Martin Schanwolf, Secretary

Evans Fire Protection District Staff Report

DATE: October 27, 2025
SUBJECT: Review & Consider Temporary Employment Agreement
PRESENTED BY: Joe DeSalvo, Fire Chief

AGENDA ITEM DESCRIPTION:

Due to constraints on personnel and budget we have discussed several methods of maintaining our staffing and service levels. As we await the outcome of the November election, we feel a temporary full-time firefighter position can be accommodated by the current budget and will allow us to ease the stress on staff from continuous overtime requests.

The following agreement was provided by Ireland Stapleton for Board review.

STAFF RECOMMENDATION:

Staff recommends approval of the temporary employment agreement.

TEMPORARY EMPLOYMENT AGREEMENT

This Temporary Employment Agreement ("**Agreement**"), effective [REDACTED], 2025 ("**Effective Date**"), is entered into by and between the Evans Fire Protection District, a political subdivision of the State of Colorado ("**Fire District**") and [REDACTED] ("**Temporary Employee**"). The Fire District and the Temporary Employee are collectively referred to as the "**Parties**" and individually as a "**Party**".

1. SCOPE OF SERVICES:

The Temporary Employee is being hired to the position of Full-Time Firefighter, as further described in the Job Description attached hereto and incorporated herein as Exhibit A.

2. TEMPORARY EMPLOYMENT:

The Temporary Employee acknowledges and agrees that this is a temporary employment position that will continue only until December 31, 2025. The Fire District has expressly advised the Temporary Employee, and the Temporary Employee understands and agrees, that the Temporary Employee has no right to continued employment with the Fire District and the Fire District may modify or eliminate this temporary position at any time in its sole discretion. Additionally, the Parties understand and agree that at all times, the Temporary Employee shall be an "at-will" employee of the District, meaning that either the Fire District or the Temporary Employee may terminate the employment relationship for any or no reason prior to December 31, 2025, subject only to the requirements of federal or state law.

3. COMPENSATION AND BENEFITS:

In return for the satisfactory performance of assigned duties, the Temporary Employee will be paid \$25 for each hour actually worked. The Temporary Employee will be entitled to overtime pay at the rate of 1½ times the Temporary Employee's hourly rate of pay per the currently adopted Overtime Pay policy; however, the Temporary Employee is prohibited from working overtime without the prior approval of the Fire Chief.

The Temporary Employee will be paid in accordance with the Fire District's payroll policies and procedures for all other Fire District employees, as may be modified by the Fire District at any time in its sole discretion. The Fire District will deduct from the Temporary Employee's wages all deductions and withholdings required by federal, state, and local law. The Fire District will report all wages earned on an IRS Form W-2. Nothing in this Agreement is intended to create, and shall not be construed as creating, a multi-fiscal year obligation. The Fire District's financial obligations to the Temporary Employee are subject to annual appropriations, budgeting, and availability of funds to discharge such obligations.

Regardless of the benefits the Fire District may provide to other full-time employees, the Temporary Employee expressly acknowledges and agrees that he/she will only be eligible for the following benefits: a) Participation in the Statewide Defined Benefit Plan administered by the Fire and Police Pension Association (FPPA), if the Temporary Employee qualifies for such participation; b) coverage under the District's health insurance plan, if the Temporary Employee qualifies as a qualifying employee pursuant to the rules and regulations of the Patient Protection and Affordable Care Act; and c) workers' compensation insurance, unemployment compensation insurance, and paid sick leave as required by Colorado law. Any accrued but unused paid sick leave will not be paid out upon termination of employment.

4. FIRE DISTRICT POLICIES AND PROCEDURES:

The Temporary Employee shall be subject to, and shall comply with, all of the Fire District's policies and procedures, including but not limited to, the Fire District's Member Handbook and Standard Operating Procedures, as amended from time to time in the Fire District's sole discretion.

5. GOVERNMENTAL IMMUNITY:

This Agreement is not intended, and shall not be construed, as a waiver of the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the Fire District, and its past and present directors, officers, employees and volunteers, under federal or state law, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

6. ADDITIONAL TERMS:

Colorado law governs this Agreement. Jurisdiction and venue shall lie exclusively in the District Court for Weld County. This Agreement is the entire agreement between the Parties and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the Parties. Course of performance, no matter how long, shall not constitute an amendment to this Agreement. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement cannot be assigned by either Party. This Agreement is not intended to, and shall not, confer rights on any person or entity not named as a party to this Agreement. In any dispute arising from or relating to this Agreement, the substantially prevailing Party shall be awarded its reasonable attorneys' fees, costs, and expenses, including any attorneys' fees, costs, and expenses incurred in any appellate action and in collecting upon any judgment, order, or award. This Agreement may be executed in several counterparts and by facsimile or electronic PDF, each of which shall be deemed an original and all of which shall constitute one valid, binding instrument.

EVANS FIRE PROTECTION DISTRICT

BY: _____
Joe DeSalvo, Fire Chief Date

[TEMPORARY EMPLOYEE]

BY: _____
Signature Date

EXHIBIT A
EVANS FIRE PROTECTION DISTRICT
JOB DESCRIPTION

POSITION TITLE: FIREFIGHTER

SUPERVISOR: AS ASSIGNED

FLSA STATUS: NON-EXEMPT

EMPLOYMENT STATUS: FULL TIME; AT-WILL

This job description is established by the Board of Directors ("Board") of the Evans Fire Protection District ("District") to outline the basic requirements, duties, and general responsibilities of the Full Time Firefighter. This position is "at-will", which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of federal and state law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason.

Except as defined in this Job Description, all terms shall have the meaning defined in the Member Handbook.

SUMMARY:

"Full Time Firefighter(s)" means firefighters who are employed by the District and who work regularly scheduled 48-hour shifts as a full-time firefighter.

Under assigned supervision, performs a wide variety of technical and specialized duties in the provision of fire protection and emergency services, as well as protecting life and/or property from the dangers of fire, accident, natural disaster, etc., using a variety of firefighting techniques and equipment.

Under the direction of their assigned supervisor, performs a wide variety of technical and specialized duties in the provision of fire protection and emergency services, including daily supervision of full-time, part-time, and firefighters when assigned as an Acting Officer as described in the Captains Job Description. May be assigned to Supervise full-time, part-time, and firefighters in emergency operations, assigned projects, and public relations or events. May be assigned to manage a specific District Program, including purchasing, use and implementation, training, policies and procedures, and budgeting of that specific District Program.

All Full Time Firefighters are subject to the District's emergency services, operational and business needs, and its financial sources.

ESSENTIAL FUNCTIONS: (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. The list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.)

Responds to calls for fire and rescue services including structure fires, wildland fires, rescues, medical emergencies, hazardous material releases, natural and manmade disasters and similar emergency situations.

Performs strenuous activities involving fire ground operations and a variety of technical and manual labor duties necessary to locate, control and extinguish fires, including: catching fire hydrants; connecting hoses and nozzles; laying in supply and attack hoses; using visual, sensory and judgmental criteria to locate fire sources; playing fire streams, including water, chemical, and/or portable extinguishers, on fire sources; carrying, positioning and raising ground ladders; and using a variety of handheld and powered tools, including axes, pike poles, saws, etc., necessary to locate doors, windows and vents.

Performs forcible entry operations to gain access into structures using a variety of tools.

Performs salvage operations to prevent damage to property not involved in fire and/or emergency situations, including the placement of covers, removing property from danger, removing water, smoke, and heat from structures, etc.

Performs tasks to extricate individuals safely from wrecked vehicles, structures, earth cave-ins, etc., using a variety of tools/equipment, including saws, jacks, pry bars, etc.

Performs search and rescue operations to locate and remove individuals and victims from fire and emergency situations.

Performs emergency first aid to victims of fire and other emergencies; assists paramedic(s) in applying medical/first aid procedures.

Responds to non-emergency citizen and community service calls in accordance with District policy and procedure.

Assists in maintenance of equipment, apparatus, and fire stations in need of repairs; performs variety of preventative minor maintenance activities.

Performs inspections and annual hydrant maintenance.

Performs fire prevention inspections and related fire code enforcement activities in accordance with District policies and procedures.

Maintains current standards and certification in hazardous material handling, emergency medical procedures, and fire/rescue techniques as necessary.

Performs public education and services as needed including representing the District at community events and meetings.

Participates in training and safety classes and drills to maintain and increase fire fighting and emergency techniques and responses.

Participates in hazardous material response and prevention programs.

Maintains knowledge of relevant federal, state and local laws, and the District's General Operating Guidelines, Policies, Member Handbook, organizational chart and chain of command.

Follows orders and directions of all supervisors.

Obtains and maintains a sound knowledge of the District's geography and structures within the District.

Responsible for the care and maintenance of fire stations, grounds, fire apparatus and other vehicles and equipment used in the performance of duties.

Maintains, cleans, services, inspects, and loads firefighting and/or emergency equipment, tools, etc., on apparatus and vehicles.

Consistently promotes a professional image of the District at all times.

Works a varying schedule and/or shift.

May prepare District reports.

May serve as a driver/operator for any apparatus or vehicle after being deemed qualified by the Fire Chief or his/her designee.

OTHER FUNCTIONS:

Performs other duties and functions as assigned.

QUALIFICATIONS:**Education/Experience:**

High school diploma or GED. State of Colorado Driver's License and insurable by the District's liability carrier.

Knowledge, Skills, and Abilities:

Knowledge of and ability to apply modern methods, techniques, and principals of fire/rescue, environmental, and emergency medical response.

Knowledge of Incident Command procedures and ability to apply ICS in a variety of emergency situations.

Knowledge of fire behavior, ability to adapt strategies to changing fire conditions.

Knowledge and skill in the operation of fire district apparatus and equipment.

Knowledge of training and safety practices and procedures.

Knowledge and ability to direct and perform pre-incident planning.

Knowledge and ability to apply fire code requirements to hazard identification and mitigation.

Knowledge of street layout, special hazards and response districts within the District.

Knowledge and capability to enforce District G.O.G.s and District policies and procedures when appropriate.

Skill in public relations and interpersonal communication.

Skill in the safe and lawful operation of a motor vehicle.

Ability to read, write, speak and understand the English language.

Ability to produce written reports and records.

Ability to interpret, understand, and comply with complex statutes, ordinances, regulations, standards, and laws.

Ability to follow written and oral instructions.

Ability to maintain composure under extremely stressful situations.

Ability to interact with superiors and co-workers in a professional, tactful and caring manner.

Ability to positively interact with citizens to solve problems in a tactful and caring manner.

Ability to communicate effectively and express ideas clearly both verbally and in writing.

Ability to use standard office equipment, computer equipment and software including word processing, data base management, spreadsheet applications, internet, electronic mail, incident record programs, telephone, radio, pager systems and audio-visual equipment.

Ability to maintain physical fitness standard pursuant to District policy.

Ability to establish and maintain effective working relationships with employees, other agencies, and citizens.

Licensing/Certification Requirements:

State of Colorado unrestricted Driver's License and insurable by the District's Liability carrier; State of Colorado Firefighter I Certification; State of Colorado Hazardous Materials Operations Certification; and State of Colorado or National Registry EMT-B Certification.

Working Environment/Physical Requirements:

Generally, works rotating 48-hour shifts averaging 5 shifts per month including weekends and holidays.

May also be assigned to a regular 40-hour work week. Required to perform hazardous tasks requiring strenuous exertion during firefighting, rescue and emergency situations, and training exercises. May be subject to emergency recall.

This position requires work in a variety of locations, including living quarters and office areas, outside locations in all weather conditions, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

Strenuous physical activity under extreme adverse conditions may be required periodically.

This position requires Climbing, balancing, stooping, kneeling, bending, crouching, crawling, reaching, standing, walking, running, sitting, jumping, sliding, pushing, pulling, lifting, pinching, grasping, digging, spraying, feeling, talking, hearing, seeing, reaching over head, reaching away from body, repetitive motions, and demonstrating manual dexterity.

Will be required to work in all weather conditions in extreme temperatures.

Work may be performed under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.

Work requires exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gasses, chemicals, fumes, odors, mists and dusts, requiring the proper use of personal protective equipment.

Work may result in exposure to air or blood borne infectious diseases or illnesses, such as Hepatitis A, B, or C, HIV, tuberculosis, small pox, etc.

Work may result in exposure to high noise levels requiring the wearing of hearing protection.

This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision;

This position will involve periods of high physical, mental and/or emotional stress.

The employee is required to remain calm during stressful and possibly life-threatening situations.

Revised August 2025

EVANS LOCAL 4537 REPORT



FIRE PREVENTION BUREAU REPORT



Evans Fire Protection District

Fire Prevention Bureau Report: October 2025



September - October 2025 EFPD Highlights:

- The Colorado Wildfire Resiliency Code (CWRC) was officially adopted by the State of Colorado on **July 1, 2025**. <https://dfpc.colorado.gov/WRCB>
 - To review the senate bill to learn more <https://leg.colorado.gov/bills/sb23-166>
 - Following the adoption by the state, all “governing bodies” must adopt a code by **April 1, 2026**, that meets or exceeds the state standards set forth in the 2025 CWRC.
 - Fire Marshal Becker will be attending DFPC Peer Exchange Meetings to better understand and advise the board on the most appropriate steps moving forward.
<https://coresiliency.colorado.gov/facilitating-local-resilience-networks>
 - ***Fire Marshal Becker will be providing an informative presentation and providing a recommendation to the board for the adoption of this code at November’s Fire Board Meeting.***
- **Accessory Dwelling Units “HB24-1152 effective 5/13/2024”** – The City of Evans is moving forward with allowing accessory dwelling units in the city. FM Becker and Captain Diebel are working with our partners at the city to ensure fire district concerns and requirements are met when applications for these dwelling units are received. We will keep the board informed on any developments and/or updates as the city proceeds.
- Shift Inspector / Investigator Chris Krug attended the CIAAI 40-hour Fire Investigation Class held at the Platteville – Gilcrest Fire Protection District earlier this month. Chris is making final preparations to take his International Association of Arson Investigators, Fire Investigation Technician certification examination. **GOOD LUCK CHRIS!!!!**
- **Notable ongoing Construction and Fire Protection System Projects in the EFPD are:**
 - 37th Street Improvements
 - Prairie Drive Improvements
 - ~~McDonald’s – 3100 Southgate Drive~~ - Acceptance Inspections completed 10/23/25
 - Southgate Development
 - City of Evans Police Department
 - Chevron / PDC Energy Oxford 1-16 Pad (CR 394 & CR 33) – 16 well pad. *The wells have been drilled and completed...Chevron is currently moving in the production equipment.*
 - Liberty Draw Subdivision
 - Hunter’s Reserve Plaza II – 3308 37th Street
 - Mountain Cement Company – 23273 47th Avenue

*"Providing Professional Fire and Emergency Services with **Dedication**, **Compassion** and **Excellence**"*

ADMINISTRATIVE REPORT



Dispatch

- Per WCRCC, the computer voice dispatching system has been fixed and passed all testing. It was turned on for Greeley Fire on 10/20 to work out any unforeseen bugs and barring any issues, it will be turned on for the rest of the county on 10/27.

EMS

- UC Health compliance reporting for September was 95.4% for emergent calls (less than 8:30) and 93.9% for non-emergent calls (less than 12:00). UC Health has stated they have addressed the past response time issues with improving turnaround times from when they transport a patient to backfill posting locations faster as well as identified posting locations that are not being filled in a timely manner.

Training

- A large number of firefighters attended the Mile High Fire Conference in the Denver area the first weekend of October. This is a great opportunity for our folks to gain quality training right in our own backyard. There are some great videos on our social media.



- Firefighters Tait and Skidmore attended a multi-day training at FDTN in Indiana. They will bring back the skills they've learned to pass on to the rest of the organization.



- Mutual Aid training with Greeley, LaSalle and Platte Valley is 10/27, 10/29 & 10/31 at our training facility.

Apparatus

- The apparatus committee has received notification that it is time to begin the build process of the new ladder truck that was approved in 2023. Firefighters Skidmore and Hill will be traveling to Wisconsin the first week of November to work with the manufacturer on the final design. It is expected that the actual build will take about a year to complete.

Community Outreach

- The new sign has been completed and is up and running. FF Malone oversaw this project and he plans to continue to have good messages on it for people to see like weather watches/warnings, fire safety information and general information for the community.
- Firefighter Malone and C-Shift presented first aid training to a group of Scouts at the Evans VFW on 10/20.



Current Staffing

- 22 total staff members
 - 18 full-time shift firefighters
 - 1 firefighter out on parental leave
 - 1 firefighter out for work related injury
 - 6 part-time firefighters
 - 4 full-time administrative staff
 - Fire Marshal position shared with PV & LaSalle

Around the Firehouse

- On 10/13, C-Shift responded to a residential structure fire in the area of 17th Ave & 37th Street. The fire was contained to a riding lawn mower that was in a garage and had been extinguished prior to our arrival. The resident was welding on the machine and a spark burned through and ignited the gas line.
- On 10/14, C-Shift responded on a 2nd Alarm vegetation fire to the area of WCR 31 & 36 with Platteville-Gilcrest Fire. EFPD responded with a brush truck but was cancelled prior to their arrival on scene.
- On 10/21, A-Shift responded mutual aid with Platte Valley Fire to a structure fire in the town of Kersey. EFPD responded with the ladder truck and a command officer. Crews remained on scene to assist with salvage and overhaul of the fire.
- The group Constitution Alive who requested the use of the training room for their classes wanted to pass along their gratitude for being able to use our facility. They have two more Thursday night classes left with the last one being November 6th.

September 2025 Incidents

Total Incidents

Count of Incidents
236

Fire Calls

Count of Fire Calls
3
Percent of Fire Calls **1.3%**

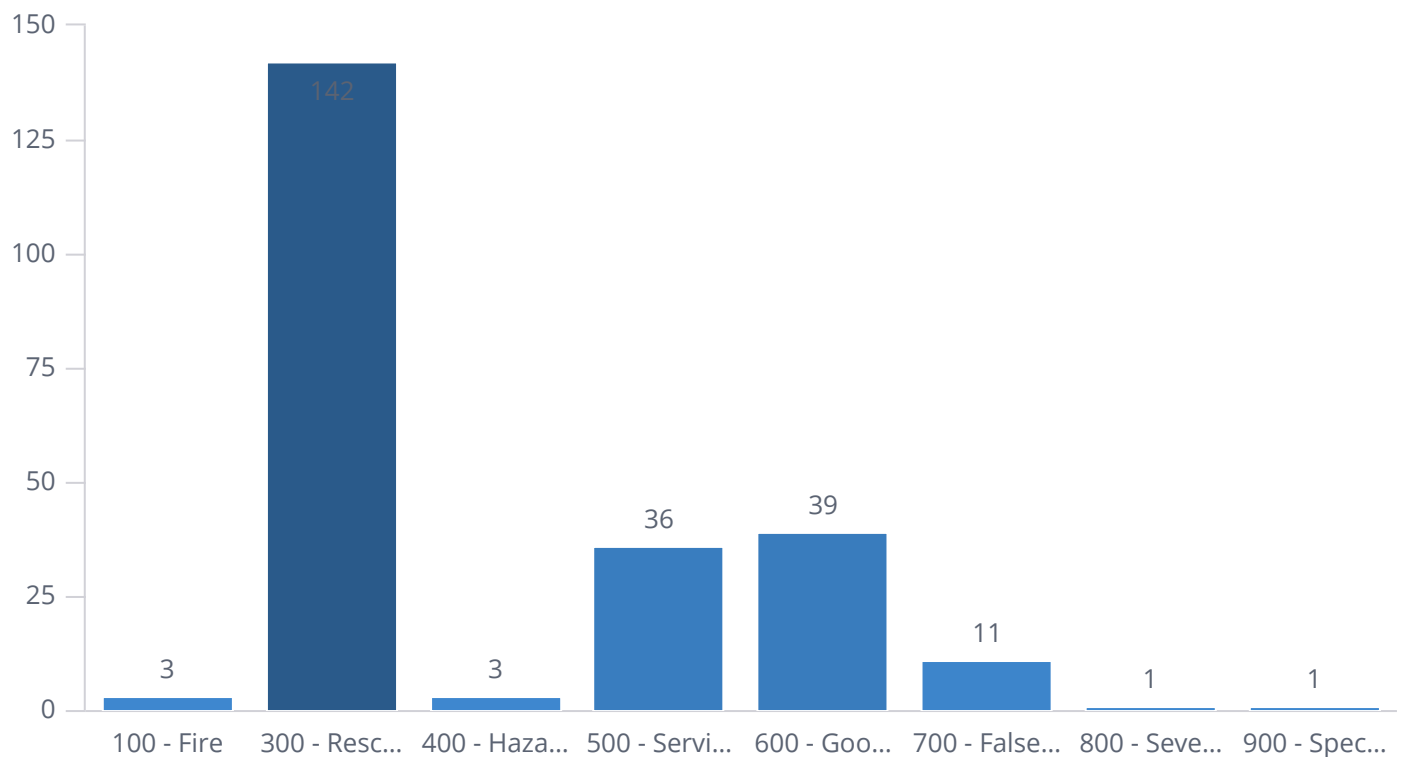
EMS Calls

Count of EMS Calls
142
Percent of EMS Calls **59.9%**

Other Calls

Count of Other Calls
91
Percent of Other Calls **38.6%**

Incident Type Groups

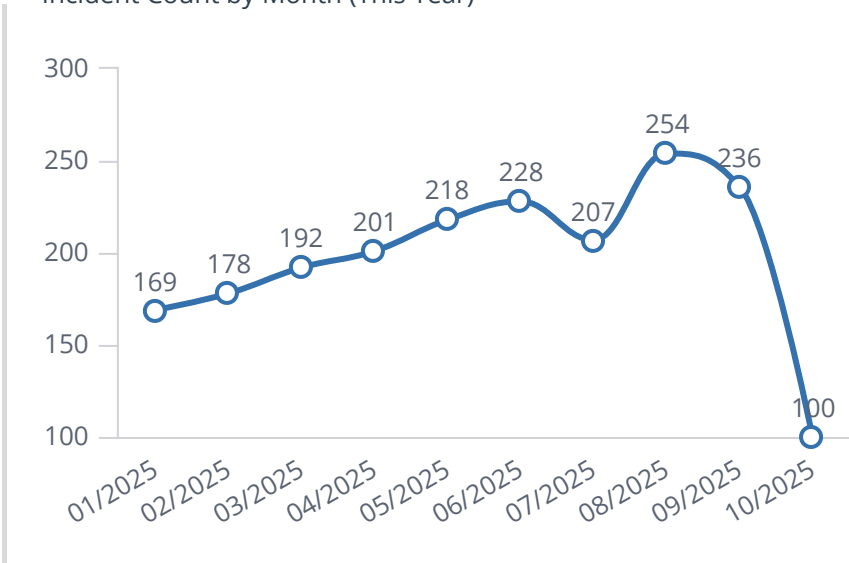


September 2025 Incidents

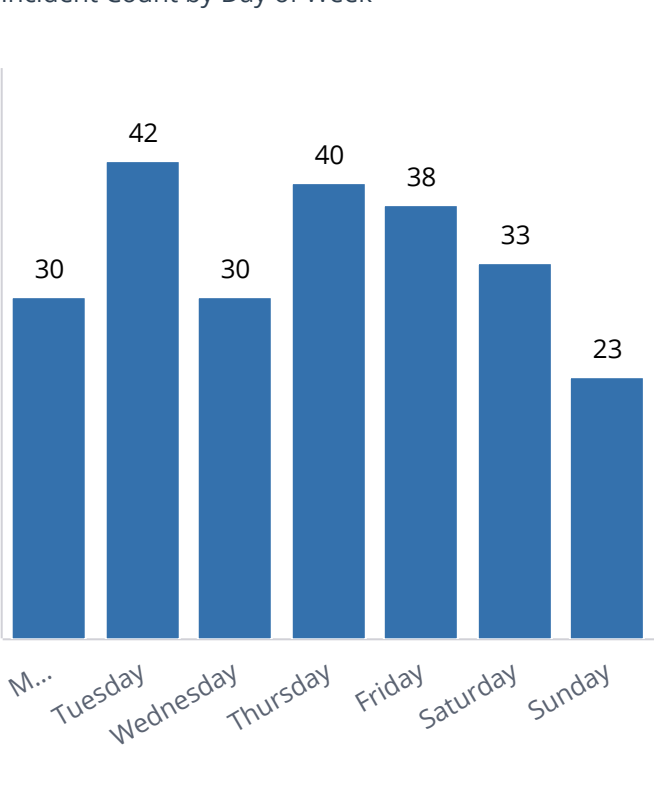
Count of Total Incidents



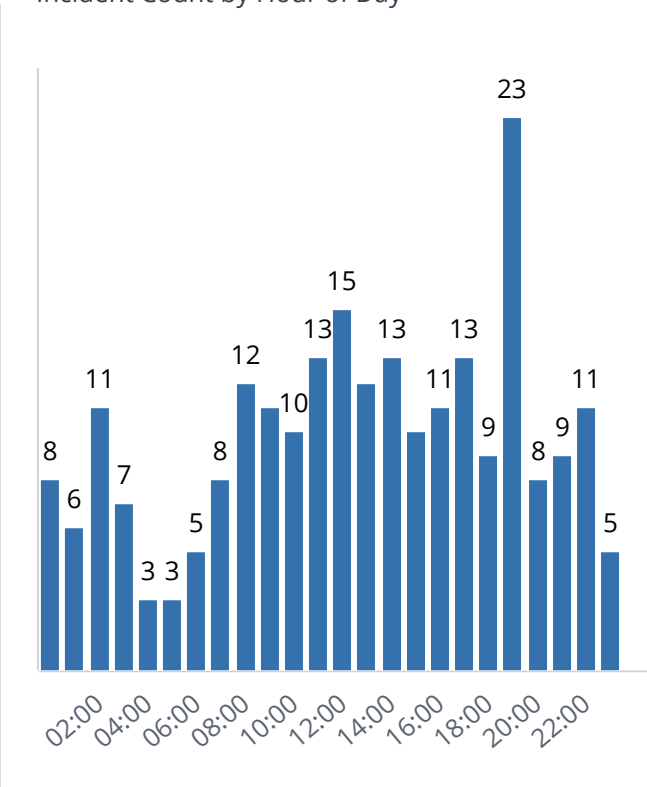
Incident Count by Month (This Year)



Incident Count by Day of Week



Incident Count by Hour of Day



Incident Type Group	Incident Type	Count
100 - Fire	Building fire	1
	Passenger vehicle fire	1
	Trash or rubbish fire, contained	1
100 - Fire Total		3
300 - Rescue & EMS	Abdominal Pain	4
	Animal Bite	2
	Breathing Problem	6
	Chest Pain	4
	Choking	1
	Convulsions / Seizures	6
	EMS call, excluding vehicle accident with injury	1
	Extrication of victim(s) from vehicle	2
	Fall	9
	Heart Problems	1
	Hemorrhage / Lacerations	2
	Lock-in (if lock out , use 511)	1
	Medical assist, assist EMS crew	41
	Motor vehicle accident with injuries	2
	Motor vehicle accident with no injuries.	10
	Overdose / Poisoning	3
	Pregnancy / Childbirth / Miscarriage	1
	Psychiatric / Suicide Attempt	5
	Pulseless Arrest	1
	Rescue or EMS standby	2
	Sick Person	29
	Stroke	1
	Transfer / Interfacility	2
	Traumatic Injuries	1
	Unconscious / (Near) Fainting	3
	Unknown Problem (Person Down)	2
300 - Rescue & EMS Total		142
400 - Hazardous Condition	Carbon monoxide incident	1
	Gas leak (natural gas or LPG)	1
	Overheated motor	1
400 - Hazardous Condition Total		3
500 - Service Call	Assist invalid	20
	Assist police or other governmental agency	3
	Defective elevator, no occupants	1
	Lock-out	1
	Police matter	5
	Service Call, other	1
	Smoke or odor removal	2
500 - Service Call Total	Unauthorized burning	3
		36

600 - Good Intent Call	Dispatched & canceled en route	26
	HazMat release investigation w/no HazMat	1
	No incident found on arrival at dispatch address	10
	Smoke scare, odor of smoke	2
600 - Good Intent Call Total		39
700 - False Alarm	Alarm system activation, no fire - unintentional	3
	Alarm system sounded due to malfunction	3
	Carbon monoxide detector activation, no CO	3
	CO detector activation due to malfunction	1
	Smoke detector activation, no fire - unintentional	1
700 - False Alarm Total		11
800 - Severe Weather & Natural Disaster	Flood assessment	1
900 - Special Incident	Citizen complaint	1
Grand Total		236

2025 Two-Company Staffing

