

EVANS FIRE PROTECTION DISTRICT
2100 37th Street
Evans, Colorado 80620
(970) 339-3920

NOTICE OF REGULAR MEETING AND AGENDA

Agenda is preliminary and subject to change by majority vote of the Board at the meeting.

Individuals requiring special accommodation to attend and/or participate in this meeting please advise the ADA Compliance Officer (970- 339-3920) of their specific need(s) 48 before the meeting.

DATE: November 17, 2025 TIME: 6:30 p.m.
PLACE: Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620
By phone: 301-715-8592; Meeting ID: 847 2880 3839; Passcode: 6599178

Opening of Meeting

- Call to order
- Pledge of Allegiance
- Roll Call
- Amendments to Agenda

Meeting Items

1. Public Comment
 - a. If you wish to address the Board of Directors, this is the time set on the agenda for you to do so. When you are recognized please state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement, and your questions may be directed to the appropriate staff person for follow-up. Thank you!
2. Consent Agenda
 - a. Financial Report
 - b. Minutes of previous meeting
3. Election Results & Recognition
4. Public Hearing: 2026 Budget
5. Presentation: Wildfire Resiliency Code
6. Evans Local 4537 Report
7. Fire Prevention Bureau Report
8. Administration Report
9. Legal Counsel Update
10. Director's Reports
11. New Business
12. Adjournment

Next regular meeting is scheduled for January 26, 2026 at 6:30 p.m.

2025 Financial Update

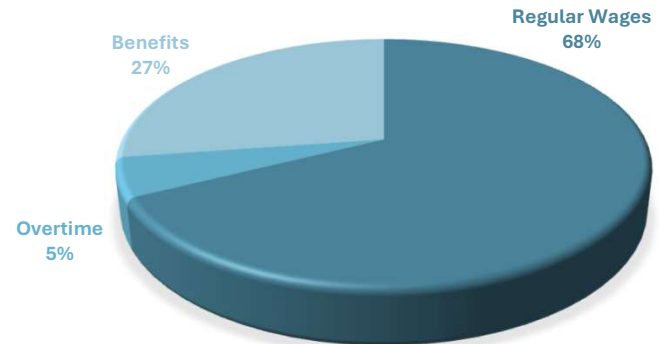
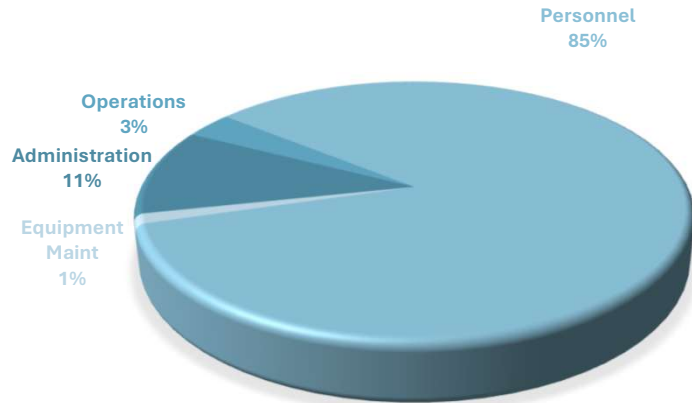
unaudited expenses and revenues through October 31, 2025

REVENUES						
General Revenue			Impact Fees			
Budget	Revenue Collected YTD	to be collected	Budget	Fees Collected YTD	overage collected	
\$ 4,193,696	\$ 4,170,061	\$ 23,635	\$ 35,000	\$ 83,592	\$ 48,592	
*does not include Impact Fees		0.56%	YTD Interest Earned	\$ 4,954.07	238.83%	

COLOTRUST		
Account Balance	YTD Income Earned	
\$ 6,213,863	\$ 222,684	

EXPENDITURES					
Administration			Operations		
Budget	Expense YTD	Remaining Budget	Budget	Expense YTD	Remaining Budget
\$ 492,852	\$ 411,299	\$ 81,553	\$ 157,797	\$ 125,370	\$ 32,427
		16.55%			20.55%
Personnel			Equipment Maint		
Combined Total	Combined YTD	Combined remaining	Budget	Expense YTD	Remaining Budget
\$ 3,747,891	\$ 3,205,144	\$ 542,747	\$ 79,729	\$ 45,952	\$ 33,777
		14.48%			42.36%

YTD Expenses	YTD Personnel
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October 2025 expenses in excess of \$1,000

Ace Hardware	saw	\$	1,594
Amazon	cameras	\$	1,305
Construction Exam	Deibel	\$	1,050
DaVinci Sign Systems	led sign	\$	23,576
Eggers Electric	exterior lights	\$	1,043
Home Depot	wood	\$	1,276
Ireland Stapleton Pryor & Pascoe PC	non-retainer	\$	6,115
Long Point Digital	web design	\$	5,625
MES-Municipal Emergency Svc	gloves, boots	\$	1,904
Seawestern Fire Fighting Equipment		\$	1,578
Wex	fuel	\$	1,538
Xcel Energy	utlities	\$	1,021

TOTAL AVAILABLE FUNDS	Column2	COLOTRUST	FNBO Operating	FNBO Impact Fees	
Unappropriated*	\$ 4,060,374	\$ 3,943,913			
AMP	\$ 321,300		\$ 321,300		
Capital	\$ 2,794,882	\$ 2,269,950	\$ -	\$ 524,932	
Operating Fund	\$ 1,970,196		\$ 2,086,657		
TOTALS		\$ 6,213,863	\$ 2,407,957	\$ 524,932	\$ 9,146,752

*Includes Board required Operating Reserve per financial policies, which exceeds TABOR reserve requirement

**EVANS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
OCTOBER 27, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on October 27, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Present:

Mary Achziger, President
David James, Vice President
Marty Schanwolf, Secretary
Tricia Watson, Treasurer

Also Present:

Joe DeSalvo, Fire Chief
Sharon Bowles, Business Manager
Emily Powell, Attorney

Directors Absent:

Tim Naylor, Director

AMENDMENTS TO AGENDA

Ms. Bowles requested two additions to the agenda after Item 3: 2026 Budget discussion and Review & Consider Surplus Property. Director James moved to approve the agenda as amended. Director Watson seconded. Motion passed unanimously.

PUBLIC COMMENT

No public present.

CONSENT AGENDA

Director Schanwolf moved to approve the consent agenda. Director James seconded. Motion passed unanimously.

REVIEW & CONSIDER TEMPORARY EMPLOYMENT AGREEMENT

Chief DeSalvo noted that a temporary full-time employee would be a viable solution to current budget and staffing issues. This agreement would be in place until December 31, 2025, at which time it could be reevaluated for continuation. Director Schanwolf moved to approve the Temporary Employment Agreement as presented. Director Watson seconded. Motion passed unanimously.

DISCUSSION: 2026 BUDGET

Ms. Bowles noted that the only outstanding item for discussion in the 2026 budget is staff wage increases. The Board reviewed historical data for wage increases. Per Board direction, if the District ballot initiative passes, staff will present a 2026 budget that encompasses an 8% wage increase for line staff.

REVIEW & CONSIDER DECLARATION OF SURPLUS PROPERTY

Small Tools Program Manager Ben Netzel informed the Board of updates to vehicle stabilization tools used by the District. He noted that the old tools were only used by one neighboring fire district, which had expressed interest in purchasing the used tools. Director Schanwolf moved to declare the stabilization tools as surplus property to be donated to LaSalle Fire District. Director Watson seconded. Motion passed unanimously.

FIRE PREVENTION BUREAU REPORT

Captain Deibel reviewed items the Fire Prevention Bureau worked on in the previous month.

ADMINISTRATION REPORT

- Dispatch
- EMS
- Training
- Apparatus
- Community Outreach
- Current Staffing
- Around the Firehouse

LEGAL COUNSEL UPDATE

Attorney Powell discussed matters legal counsel assisted on during the previous month.

DIRECTOR'S REPORTS

Director Achziger informed the Board of her work with the 60+ Ride organization and shared information about an upcoming fundraising lunch to benefit the program.

NEW BUSINESS

No new business

EXECUTIVE SESSION

Director Schanwolf moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(b) & (e) to receive advice of legal counsel and discuss matters subject to negotiation related to the election services agreement. Director Watson seconded.

Attorney Powell certified for the record that the executive session constitutes privileged attorney-client communication and will not be recorded.

Board entered executive session with Attorney Powell at 7:27 p.m.

Director Watson moved to end executive session. Director James seconded.

Executive session concluded at 7:46 p.m.

To be clear, for the record, there were no decisions made, there was a discussion of whether the district wished to negotiate something. At this time, the Board does not wish to negotiate.

Director Schanwolf moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(b) to receive advice of legal counsel regarding forced dissolution of a special district. Director Watson seconded.

Attorney Powell certified for the record that the executive session constitutes privileged attorney-client communication and will not be recorded.

Board entered executive session with Attorney Powell at 7:48 p.m.

Director Watson moved to end executive session. Director James seconded.

Executive session concluded at 8:09 p.m.

ADJOURNMENT

Director James moved to adjourn. Director Schanwolf seconded. Motion passed unanimously. Meeting adjourned at 8:09 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 17th day of November, 2025.

Martin Schanwolf, Secretary

CERTIFIED RECORD
OF
PROCEEDINGS RELATING TO
EVANS FIRE PROTECTION DISTRICT
WELD COUNTY, COLORADO
BUDGET HEARING FOR FISCAL YEAR 2026
(ORGANIZATION DATE: NOVEMBER 9, 2011)

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

The Board of Directors ("**Board**") of Evans Fire Protection District ("**District**"), Weld County, Colorado, held a regular meeting and public hearing at 2100 37th Street, Evans, Colorado 80620, on Monday, November 17, 2025, at the hour of 6:30 p.m. concerning a proposed budget for fiscal year 2025.

The following Board members were present:

President: Mary Achziger

Vice-President: David James

Treasurer: Tricia Watson

Secretary: Martin Schanwolf

Director: Timothy Naylor

Also Present: Joe DeSalvo, Fire Chief
Emily Powell, Attorney

President Achziger reported that, prior to the meeting and public hearing, each Director was notified of the date, time, and place of this meeting and the purpose for which it was called. She further reported that this meeting is a regular meeting of the District Board and that a Notice as to the proposed 2026 Budget was published in the Greeley Tribune on November 12, 2025. Notice of the public hearing also was duly posted. Thereupon, Director _____ introduced and moved for the adoption of the following Resolution:

R E S O L U T I O N 2025-10

A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND, ADOPTING A BUDGET FOR THE YEAR 2026, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2026 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO, FOR THE 2026 FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026, AND ENDING ON THE LAST DAY OF DECEMBER 2026.

WHEREAS, the District Board authorized its administrative staff and consultants to prepare and submit a proposed Budget for fiscal year 2026; and

WHEREAS, a proposed Budget for fiscal year 2026 ("**2026 Budget**") has been submitted to the District Board for its consideration. A copy of the proposed 2026 Budget is attached to this Record of Proceedings; and

WHEREAS, upon due and proper notice, published in accordance with the law, the proposed 2026 Budget was available for inspection by the public at a designated public office; and

WHEREAS, a public hearing was held Monday, November 17, 2025, and interested electors were given the opportunity to comment on or to file or register any objections to the attached proposed 2026 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO:

Section 1. Appropriation of 2026 Budget Revenues. That the estimated revenues for each fund as more specifically identified in the attached 2026 Budget are accepted and approved.

Section 2. Approval of 2026 Budget Expenditures. That the estimated expenditures for each fund as more specifically identified in the attached 2026 Budget are approved and appropriated.

Section 3. Adoption of Budget for 2026. That the attached 2026 Budget as submitted is approved and adopted as the District's budget for fiscal year 2026.

Section 4. Adoption of Mill Levy. That the mill levy necessary to generate the revenues set forth in the 2026 Budget, and as previously approved by the voters within the District's jurisdiction, is hereby adopted.

Section 5. Adoption of the 2026 Fee Schedule. That the attached 2026 fees more specifically identified in the attached 2026 Fee Schedule be accepted and approved.

The foregoing Resolution was seconded by Director _____.

ADOPTED AND APPROVED this 17th day of November, 2025.

Mary Achziger, President

ATTEST:

Martin Schanwolf, Secretary

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

I, Martin Schanwolf, Secretary of Evans Fire Protection District, Weld County, Colorado, do certify that the foregoing pages numbered 1 through 3, inclusive, constitute a true and correct copy of the record of proceedings of the District Board of Directors, adopted at a regular meeting of the Board of Directors held at 2100 37th Street, Evans, Colorado 80620, on Monday, November 17, 2025, at the hour of 6:30 p.m. as recorded in the official record of proceedings, insofar as said proceedings related to the 2026 Budget; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 17th day of November, 2025.

Martin Schanwolf, Secretary

Evans Fire Protection District Staff Report

DATE: November 17, 2025
SUBJECT: Presentation: Wildfire Resiliency Code
PRESENTED BY: Greg Becker, Fire Marshal

AGENDA ITEM DESCRIPTION:

Senate Bill SB23-166 (May 2023) formed the 21-member Wildfire Resiliency Code Board within the Division of Fire Prevention & Control. The Board was tasked with defining Wildland-Urban Interface (WUI) boundaries and applying best-practice construction codes, mirroring the International Wildland-Urban Interface Code (IWUIC). The State officially adopted the Colorado Wildfire Resiliency Code (CWRC) on July 1, 2025. Local jurisdictions are required to adopt a code by April 1, 2026, that meets or exceeds the state standards set forth in the 2025 CWRC.

The presentation will explain the code further and how it applies to Evans Fire District.

STAFF RECOMMENDATION:

No action required.

EVANS LOCAL 4537 REPORT



FIRE PREVENTION BUREAU REPORT



Evans Fire Protection District

Fire Prevention Bureau Report: November 2025



October - November 2025 EFPD Highlights:

- The **Colorado Wildfire Resiliency Code (CWRC)** was officially adopted by the State of Colorado on **July 1, 2025**. <https://dfpc.colorado.gov/WRCB>
 - To review the senate bill to learn more <https://leg.colorado.gov/bills/sb23-166>
 - Following the adoption by the state, all “governing bodies” must adopt a code by **April 1, 2026**, that meets or exceeds the state standards set forth in the 2025 CWRC. Implementation and enforcement of that adopted code is determined by the governing bodies, which may include different entities and agreements.
 - Here is a link to the CWRC map to see where this code will impact areas of our fire district. https://drive.google.com/file/d/1bhSESWE9pei6MMsv52VeGtC_WBgD7bVA/view?usp=sharing
 - Fire Marshal Becker will be attending DFPC Peer Exchange Meetings to better understand and advise the board on the most appropriate steps moving forward. <https://coresiliency.colorado.gov/facilitating-local-resilience-networks>
 - A Final Fire Board Presentation on this code adoption will be presented at either the December or January meeting with adoption recommendations.
- **Accessory Dwelling Units “HB24-1152 effective 5/13/2024”** – The City of Evans is moving forward with allowing accessory dwelling units in the city. FM Becker and Captain Diebel are working with our partners at the city to ensure fire district concerns and requirements are met when applications for these dwelling units are received. We will keep the board informed on any developments and/or updates as the city proceeds.
- Fire Marshal Becker attend the Fire Marshal’s Symposium held on October 21st – 24th in Keystone in conjunction with the Colorado State Chief’s Leadership Challenge.
- **Fire Investigations:**
 - We have had several significant fires recently in the region and the Tri-District Fire Prevention Bureau (Fire Marshal’s Mafia), has done a remarkable job supporting the on-duty crews and our citizens. Multiple Tri-District Fire Investigators have assisted at each fire and have provided a level of support and customer service that has been impressive to witness. **THANK YOU!!!**

*"Providing Professional Fire and Emergency Services with **Dedication**, **Compassion** and **Excellence**"*

Evans Fire Protection District

Fire Prevention Bureau Report: November 2025

- The significant fires we had in the fire district(s) last month are:
 - Basement Fire in Kersey on Tuesday, October 21st
 - Pallet Fire in Kersey on Sunday, October 26th
 - Mechanics Shop Fire at the River Road Holdings Dairy (Prado Dairy) in LaSalle on Saturday, November 8th
 - *The recent fires are still under investigation, and the investigation findings will be available when the investigations are completed.*

- **Notable ongoing Construction and Fire Protection System Projects in the EFPD are:**
 - Southgate Development
 - City of Evans Police Department
 - Liberty Draw Subdivision
 - Hunter's Reserve Plaza II – 3308 37th Street
 - Mountain Cement Company – 23273 47th Avenue
 - Peakview Subdivision - PUD Review

ADMINISTRATIVE REPORT



Dispatch

- The computer voice dispatching has been operating for about 3 weeks and seems to be functioning as intended.
- The Code Red emergency alert system was taken offline the week of 11/9 as a precautionary security measure. There was no indication of user data being compromised. It is unknown when it will be back online.

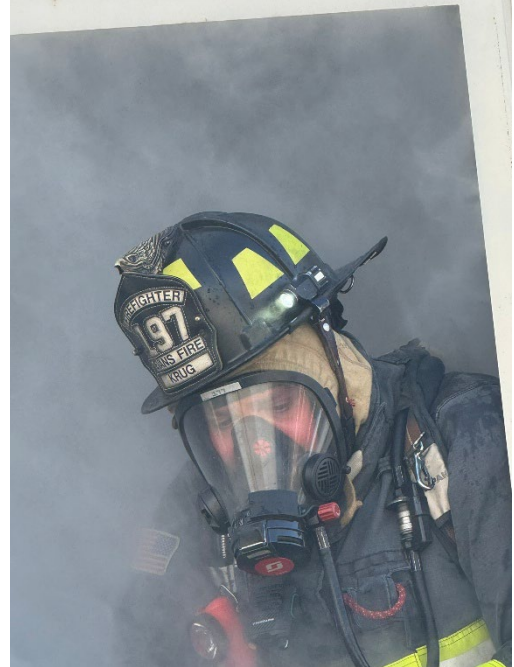
EMS

- UC Health compliance reporting for October was 92.2% for emergent calls (less than 8:30) and 90.4% for non-emergent calls (less than 12:00).

Training

- Mutual Aid training with Greeley, LaSalle and Platte Valley was held the last week of October at our training facility. It went pretty well, and we are planning to do more in 2026.





Apparatus

- Firefighters Skidmore and Hill traveled to Appleton, Wisconsin November 3rd – 6th to work with the manufacturer on the final design of the new ladder truck. It is expected that the actual build will take about a year to complete. We will send you a copy of the drawing once we receive it.

Community Outreach

- Several Halloween events were attended by all three shifts as well as the firefighter's union
 - City of Evans on 10/25 & 10/26
 - Clayton Homes on 10/31
- Firefighters attended the annual Aims College recruitment event on 10/1
- Fire prevention event at Dos Rios Headstart on 10/7

Current Staffing

- 23 total staff members
 - 19 full-time shift firefighters
 - 1 firefighter out on parental leave
 - 1 firefighter out for work related injury
 - 1 firefighter full time contract until 12/31
 - 5 part-time firefighters
 - 4 full-time administrative staff
 - Fire Marshal position shared with PV & LaSalle

Around the Firehouse

- The Eastern Colorado Incident Management team reached out to the area fire districts looking for a place to store their trailer for the winter due to some temperature sensitive items they have in it. We were able to accommodate their request in the east side station. We have full access to it if the need arises for any large-scale incidents, so it is a benefit to both them and the Fire District.
- On 10/26 at approx. 7:30am C-Shift responded mutual aid with Platte Valley Fire to a structure fire to an area south of Kersey. The fire involved large stacks of pallets, but no actual structures were affected.
- On 11/1 at approx. 7:30pm, C-shift responded mutual aid with Greeley Fire to a structure fire in east Greeley. The building was a barn that required extensive overhaul.
- On 11/8 at approx. 4:45pm, A-Shift responded automatic aid with LaSalle Fire to the area of WCR 48 & 35 on a commercial structure fire. The fire involved a mechanic shop which ended up collapsing. Firefighting efforts were made more difficult due to lack of water and a delay in getting tenders on scene.

October 2025 Incidents

Total Incidents

Count of Incidents
221

Fire Calls

Count of Fire Calls
5
Percent of Fire Calls **2.3%**

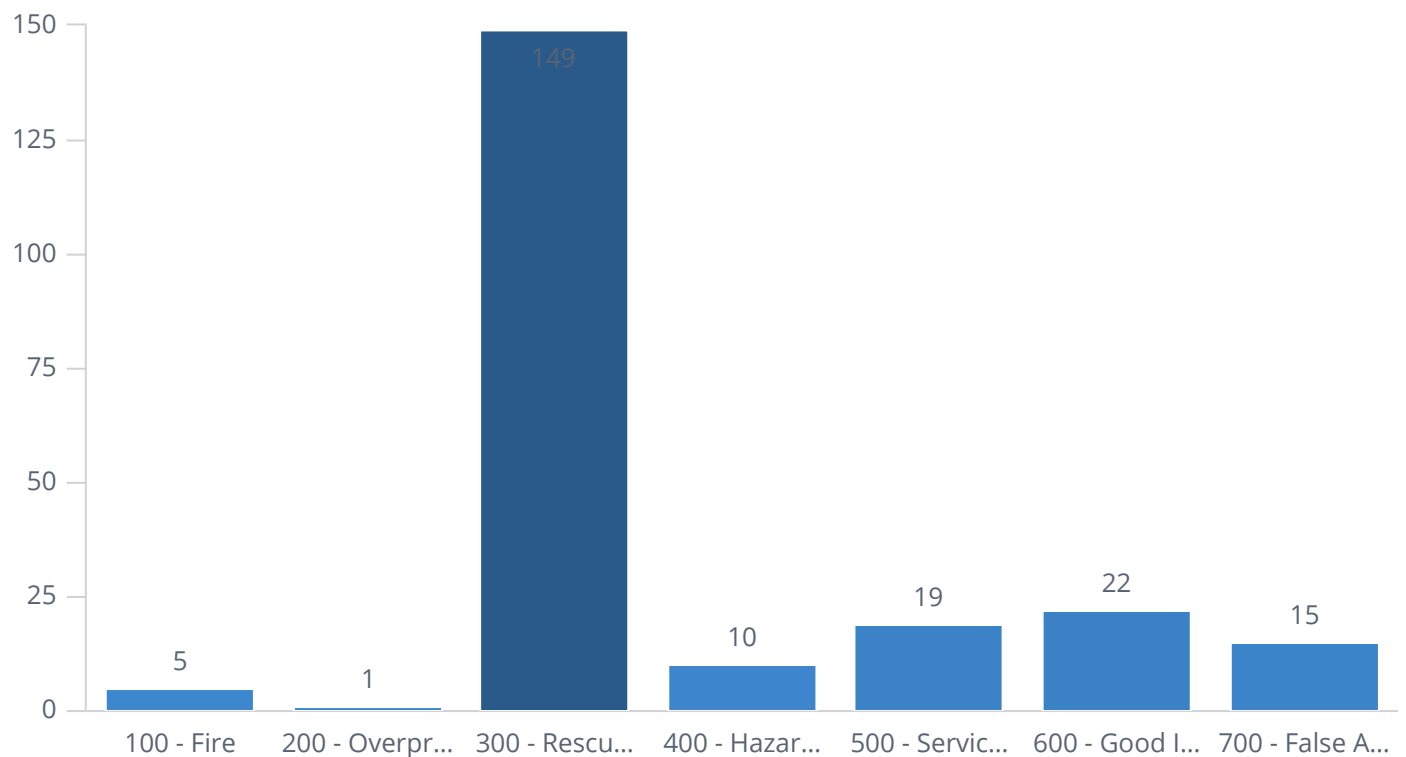
EMS Calls

Count of EMS Calls
149
Percent of EMS Calls **67.4%**

Other Calls

Count of Other Calls
67
Percent of Other Calls **30.3%**

Incident Type Groups

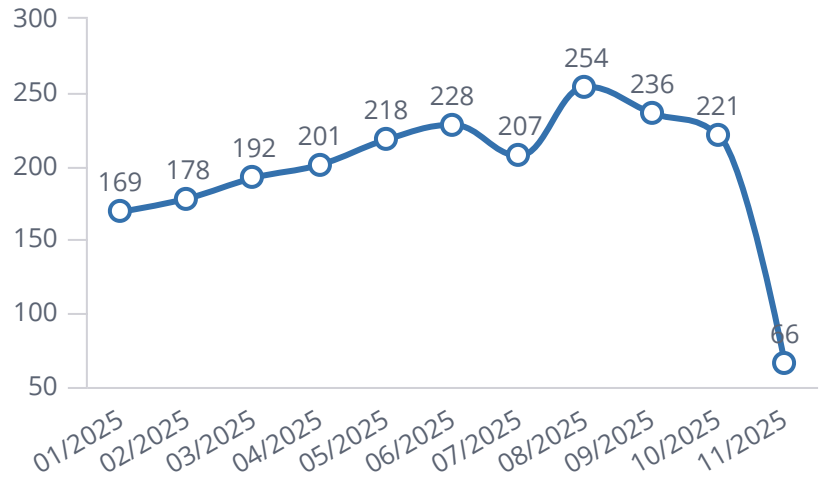


October 2025 Incidents

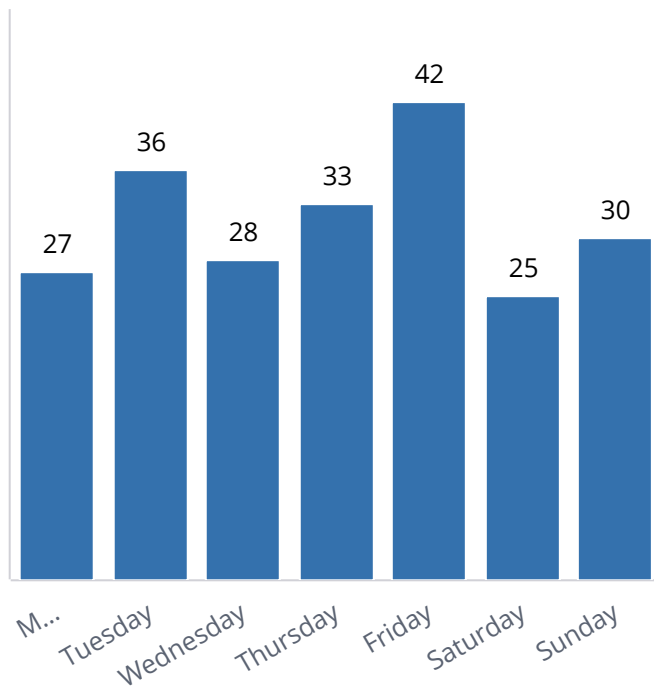
Count of Total Incidents



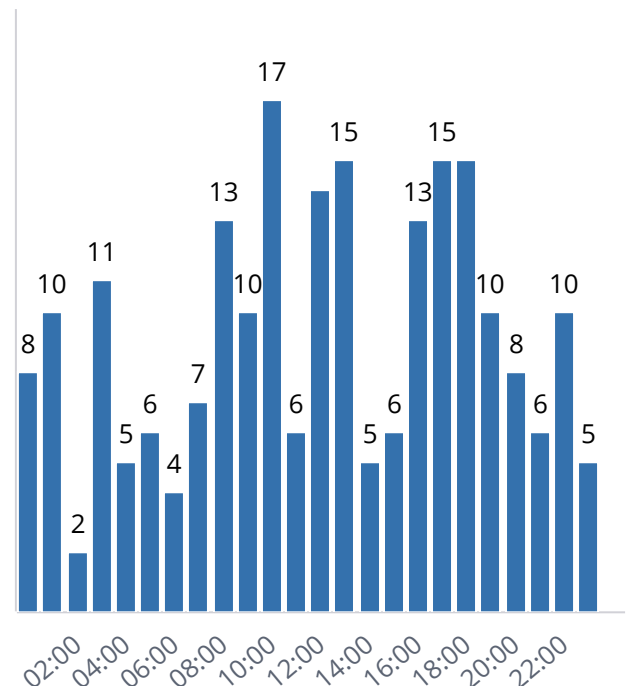
Incident Count by Month (This Year)



Incident Count by Day of Week



Incident Count by Hour of Day



Incident Type Group	Incident Type	Incidents
100 - Fire	Building fire	1
	Outside equipment fire	1
	Outside rubbish, trash or waste fire	2
	Outside storage fire	1
100 - Fire Total		5
200 - Overpressure Rupture, Explosion, Over	Excessive heat, scorch burns with no ignition	1
300 - Rescue & EMS	Abdominal Pain	1
	Allergic Reaction	3
	Assault	2
	Automatic Crash Notification	1
	Back Pain	1
	Breathing Problem	4
	Chest Pain	3
	Convulsions / Seizures	4
	EMS call, excluding vehicle accident with injury	2
	Fall	17
	Heart Problems	1
	Hemorrhage / Lacerations	2
	Lock-in (if lock out , use 511)	1
	Medical assist, assist EMS crew	61
	Motor vehicle accident with injuries	4
	Motor vehicle accident with no injuries.	9
	Motor vehicle/pedestrian accident (MV Ped)	1
	Psychiatric / Suicide Attempt	4
	Pulseless Arrest	1
	Sick Person	20
	Stab / Gunshot / Penetrating Trauma	1
	Stroke	1
	Transfer / Interfacility	2
	Traumatic Injuries	1
	Unconscious / (Near) Fainting	2
300 - Rescue & EMS Total		149
400 - Hazardous Condition	Arcing, shorted electrical equipment	2
	Building or structure weakened or collapsed	1
	Gas leak (natural gas or LPG)	5
	Natural Gas	1
	Oil or other combustible liquid spill	1
400 - Hazardous Condition Total		10
500 - Service Call	Assist invalid	9
	Assist police or other governmental agency	1
	Cancelled After Standby	2
	Police matter	3
	Unauthorized burning	4
500 - Service Call Total		19

600 - Good Intent Call	Authorized controlled burning	1
	Dispatched & canceled en route	13
	No incident found on arrival at dispatch address	7
	Smoke scare, odor of smoke	1
600 - Good Intent Call Total		22
700 - False Alarm	Alarm system activation, no fire - unintentional	3
	Alarm system sounded due to malfunction	5
	Carbon monoxide detector activation, no CO	1
	Smoke detector activation due to malfunction	3
	Smoke detector activation, no fire - unintentional	3
700 - False Alarm Total		15
Grand Total		221

2025 Two-Company Staffing

