

**EVANS FIRE PROTECTION DISTRICT**  
**2100 37th Street**  
**Evans, Colorado 80620**  
**(970) 339-3920**

**NOTICE OF REGULAR MEETING AND AGENDA**

*Agenda is preliminary and subject to change by majority vote of the Board at the meeting.*

*Individuals requiring special accommodation to attend and/or participate in this meeting please advise the ADA Compliance Officer (970- 339-3920) of their specific need(s) 48 before the meeting.*

DATE: February 24, 2025                      TIME: 6:30 p.m.  
PLACE: Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620  
By phone: 301-715-8592; Meeting ID: 847 2880 3839; Passcode: 6599178

**Opening of Meeting**

- Call to order
- Pledge of Allegiance
- Roll Call
- Amendments to Agenda

**Meeting Items**

1. Public Comment
  - a. If you wish to address the Board of Directors, this is the time set on the agenda for you to do so. When you are recognized please state your name and address. Your comments will be limited to three (3) minutes. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the appropriate staff person for follow-up. Thank you!
2. Consent Agenda
  - a. Financial Report
  - b. Minutes of previous meeting
3. Review & Consider Part-time Firefighter Program
4. Discussion: Fire Chief Annual Review
5. Fire Prevention Bureau Report
6. Administration Report
7. Legal Counsel Update
8. Director's Reports
9. New Business
10. Executive Session
  - a. pursuant to C.R.S. § 24-6-402(4)(e) to discuss negotiations regarding a Community Engagement Specialist contract
11. Adjournment

Next regular meeting is scheduled for March 24, 2025 at 6:30 p.m.

## 2025 Financial Update

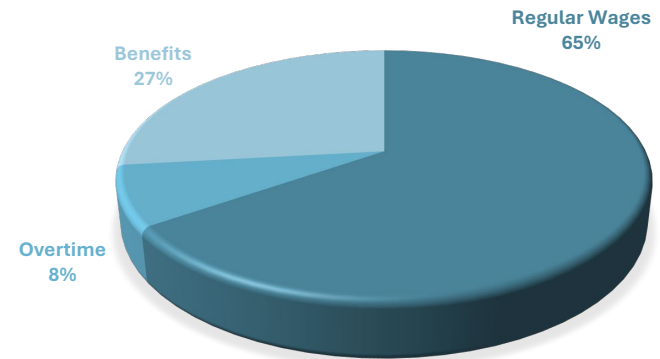
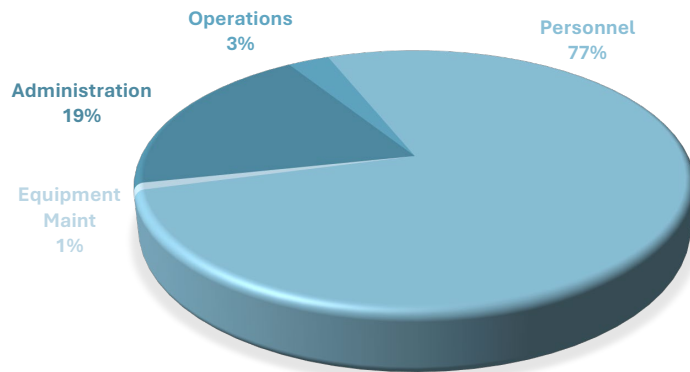
unaudited expenses and revenues through January 31, 2025

REVENUES					
General Revenue			Impact Fees		
Budget	Revenue Collected YTD	to be collected	Budget	Fees Collected YTD	to be collected
\$ 4,193,696	\$ 51,920	\$ 4,141,776	\$ 35,000	\$ -	\$ 35,000
*does not include Impact Fees		98.76%	YTD Interest Earned	\$ 544.75	100.00%

COLOTRUST		
Account Balance	YTD Income Earned	
\$ 6,014,207	\$	23,028

EXPENDITURES					
Administration			Operations		
Budget	Expense YTD	Remaining Budget	Budget	Expense YTD	Remaining Budget
\$ 351,352	\$ 101,918	\$ 249,434	\$ 157,797	\$ 15,159	\$ 142,638
		70.99%			90.39%
Personnel			Equipment Maint		
Combined Total	Combined YTD	Combined remaining	Budget	Expense YTD	Remaining Budget
\$ 3,800,891	\$ 405,157	\$ 3,395,734	\$ 79,729	\$ 4,408	\$ 75,321
		89.34%			94.47%

YTD Expenses		YTD Personnel	
--------------	--	---------------	--



**January 2025 expenses in excess of \$1,000**

Airbnb	FDTN lodging Sattler	\$	1,155
Amazon	mattresses	\$	3,882
Atmos Energy	natural gas service	\$	1,206
SDA Property & Liability Pool	2025 workers comp	\$	49,750
SDA Property & Liability Pool	2025 P&L	\$	36,956
ESO Solutions	annual software access	\$	10,044
Fire Dept Training Net	FDTN Tait	\$	1,200
Fire Dept Training Net	FDTN Sattler	\$	1,200
Fire Dept Training Net	FDTN Skidmore	\$	1,200
Fire Dept Training Net	FDTN Igli	\$	1,200
Gold Label Specialties	bay door maintenance	\$	2,916
Headrush Tech	auto belay device	\$	2,817
Education Expense Reimbursement	final reimbursement	\$	2,128
Rocky Mountain Reserve	annual HSA contributions	\$	2,800
Special District Association	annual membership fee	\$	1,238

TOTAL AVAILABLE FUNDS	COLOTRUST	FNBO Operating	FNBO Impact Fees	
Unappropriated*	\$ 3,471,007			
AMP		\$ 437,761		
Capital	\$ 2,543,200	\$ -	\$ 510,359	
Operating Fund		\$ 1,652,619		
<b>TOTALS</b>	<b>\$ 6,014,207</b>	<b>\$ 2,090,380</b>	<b>\$ 510,359</b>	<b>\$ 8,614,945</b>

\*Includes Board required Operating Reserve per financial policies, which exceeds TABOR reserve requirement

**EVANS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS - REGULAR MEETING  
JANUARY 27, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on January 27, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Directors Present:

Mary Achziger, President  
David James, Vice President  
Marty Schanwolf, Secretary  
Tim Naylor, Director

Also Present:

Joe DeSalvo, Fire Chief  
Sharon Bowles, Business Manager  
Emily Powell, Attorney

Directors Absent:

Tricia Watson, Treasurer

**AMENDMENTS TO AGENDA**

No amendments requested. Director Naylor moved to approve the agenda as presented. Director Schanwolf seconded. Motion passed unanimously.

**PUBLIC COMMENT**

No public present.

**CONSENT AGENDA**

Director Schanwolf moved to approve the consent agenda. Director James seconded. Motion passed unanimously.

**REVIEW AND CONSIDER RESOLUTION 2025-01 ESTABLISHING MEETING DATES AND POSTING LOCATIONS**

Ms. Bowles presented Resolution 2025-01 which outlines the dates and meeting notice locations for regular Board meetings in 2025. Director James moved to approve Resolution 2025-01 as presented. Director Naylor seconded. Motion passed unanimously.

**REVIEW AND CONSIDER RESOLUTION 2025-02 CALLING FOR MAY 2025 ELECTION**

Ms. Bowles noted that the terms of Directors James, Naylor, and Watson will expire this year. At the May 2025 regular election three Directors will be elected to serve four-year terms. Director Schanwolf moved to approve Resolution 2025-02 Calling for May 2025 Election. Director Naylor seconded. Motion passed unanimously.

### **FIRE PREVENTION BUREAU REPORT**

Fire Marshal Becker reviewed the activities of the Fire Prevention Bureau in the previous month including:

- City of Evans building officials
- Colorado Wildfire Resiliency Board
- Current projects in the District

### **ADMINISTRATION REPORT**

- Dispatch
- EMS
- Strategic Planning
- Training
- Training Building
- Brush Truck Refurb
- Upcoming Projects
- Current Staffing
- Around the Firehouse
- Director Achziger expressed concern over the number of calls that are classified as “canceled en route” and “not incident found on arrival.”
- Chief DeSalvo discussed the current two-company staffing policy and expected staffing shortages in 2025.

### **LEGAL COUNSEL UPDATE**

Attorney Powell noted items Legal Counsel assisted with during the previous month and items of note from the current State legislative session.

### **DIRECTOR'S REPORTS**

Director Achziger noted that she was able to meet with the homeowners that lost their home in an incident on Thanksgiving Day 2022. They have rebuilt their home and moved in.

### **NEW BUSINESS**

No new business.

### **EXECUTIVE SESSION**

Director Schanwolf moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(b) to receive advice of legal counsel regarding a possible future tax election. Director Naylor seconded. Motion passed unanimously.

Attorney Powell noted the session constituted attorney/client privilege and would not be recorded. Board entered executive session at 7:19 p.m.

Director James moved to end executive session. Director Naylor seconded. Motion passed unanimously. Executive session ended at 7:54 p.m.

**ADJOURNMENT**

Director James moved to adjourn. Director Schanwolf seconded. Motion passed unanimously. Meeting adjourned at 7:55 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 24<sup>th</sup> day of February 2025.

---

Martin Schanwolf, Secretary

---

---

## ***Evans Fire Protection District Staff Report***

---

---

**DATE:** February 24, 2025  
**SUBJECT:** Review & Consider Part-time Firefighter Job Description and Program  
**PRESENTED BY:** Joe DeSalvo, Fire Chief

---

### **AGENDA ITEM DESCRIPTION:**

As we prepare for some critical staffing shortages throughout 2025, we have revised our part-time program to provide supplemental staffing. The new program has some stringent minimum standards for eligibility for hire. These standards will ensure we hire highly trained and skilled firefighters who require minimal staff time and resources for additional training. We anticipate our part-time firefighters will be hired mainly from our partners at Platte Valley FPD and LaSalle FPD. Bringing on staff from these agencies has the added benefit of increasing our knowledge and familiarity with neighboring agencies and staff.

---

### **STAFF RECOMMENDATION:**

Staff recommends approval of the revised Part-time Firefighter Job Description and program.

---

## **EVANS FIRE PROTECTION DISTRICT JOB DESCRIPTION**

**POSITION TITLE: PART-TIME FIREFIGHTER**

**SUPERVISOR: FIRE CHIEF**

**FLSA STATUS: NON-EXEMPT**

**EMPLOYMENT STATUS: PART TIME; AT-WILL**

**WORK HOURS: AS SCHEDULED DURING 28 DAY WORK PERIOD**

This job description is established by the Board of Directors ("Board") of the Evans Fire Protection District ("District") to outline the basic requirements, duties, and general responsibilities of the Part-Time Firefighter. This position is "at-will", which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of federal and state law. Similarly, the employee may terminate the employment relationship without notice at any time for no reason.

Except as defined in this Job Description, all terms shall have the meaning defined in the Member Handbook.

### **SUMMARY:**

"Part-Time Firefighter(s)" means firefighters who participate in the Part-Time Firefighter Program and who work sporadically scheduled shifts as a firefighter.

Under supervision, performs a wide variety of technical and specialized duties in the provision of fire protection and emergency services, as well as protecting life and/or property from the dangers of fire, medical emergency, accident, natural disaster, etc., using a variety of firefighting and emergency procedures, techniques, and equipment.

All Part-Time Firefighters are subject to the District's emergency services, operational and business needs, and its financial resources. The Part-Time Firefighter is not guaranteed work in any given work period.

Part-Time Firefighters are prohibited from working more than 1599 hours in a calendar year. Part-Time Firefighters are eligible to receive only the following benefits: workers compensation insurance and unemployment compensation insurance. Part-Time Firefighters are prohibited from working overtime unless expressly authorized or directed to do so by the Fire Chief or his/her designee.

### **SUPERVISORY AUTHORITY:**

None.

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

The following are an overview of the primary duties and general responsibilities for this position and shall not be considered an all-inclusive list:

1. Responds to calls for fire and rescue services including structure fires, wildland fires, rescues, medical emergencies, hazardous materials releases, natural and manmade disasters and similar emergency situations.
2. Performs strenuous activities involving fire ground operations and a variety of technical and manual labor duties necessary to locate, control and extinguish fires, including: catching fire hydrants; connecting hoses and nozzles; laying in supply and attack hoses; using visual, sensory and judgmental



criteria to locate fire sources; playing fire streams, including water, chemical, and/or portable extinguishers, on fire sources; carrying, positioning and raising ground ladders; and using a variety of handheld and powered tools, including axes, pike poles, saws, etc., necessary to locate doors, windows and vents.

3. Performs forcible entry operations to gain access into structures using a variety of tools.
4. Performs salvage operations to prevent damage to property not involved in fire and/or emergency situations, including the placement of covers, removing property from danger, removing water, smoke, and heat from structures, etc.
5. Performs tasks to extricate individuals safely from wrecked vehicles, structures, earth cave-ins, etc., using a variety of tools/equipment, including saws, jacks, pry bars, etc.
6. Performs search and rescue operations to locate and remove individuals and victims from fire and emergency situations.
7. Provides emergency first aid to victims of fire and other emergencies; assists paramedic(s) in applying medical/first aid procedures.
8. Assists in response to non-emergency citizen and community service calls in accordance with District policies and procedures.
9. Assists in maintenance of equipment, apparatus, and fire stations in need of repairs; performs variety of preventative minor maintenance activities; cleans assigned fire station quarters, apparatus rooms, etc.
10. Assists in inspections and annual hydrant maintenance.
11. Assists in fire prevention inspections and related fire code enforcement activities in accordance with District policies and procedures.
12. Maintains current standards and certifications as required by the District in hazardous material handling, emergency medical procedures, and fire/rescue techniques.
13. Assists in public education and services as needed including representing the District at community events and meetings.
14. Participates in training and safety classes and drills to maintain and increase firefighting and emergency procedures, techniques and responses.
15. Participates in hazardous material response and prevention programs.
16. Maintains knowledge of relevant federal, state and local laws, and the District's General Operating Guidelines, Member Handbook, organizational chart and chain of command.
17. Follows orders and directions of all supervisors.
18. Obtains and maintains a sound knowledge of the District's geography and structures within the District.
19. Responsible for the care and maintenance of fire stations, grounds, fire apparatus and other vehicles and equipment used in the performance of duties.

20. Maintains, cleans, services, inspects, and loads firefighting and/or emergency equipment, tools, etc., on apparatus and vehicles.
21. Consistently promotes a professional image of the District at all times.
22. Works a varying schedule and/or shift.
23. May prepare District reports.
24. May serve as a driver/operator for any apparatus or vehicle after being deemed qualified by the Fire Chief or his/her designee.

#### **OTHER FUNCTIONS:**

Performs other duties and functions as assigned by supervisors from time to time.

#### **QUALIFICATIONS:**

##### **Education/Experience:**

1. High school diploma or GED.
2. Valid State of Colorado Drivers License and insurable by the District's liability carrier.
3. Must be currently employed full-time with a fire agency.
4. Must have a minimum of three years' experience as a full-time firefighter.
5. Must have permission from current employer to use personal protective equipment issued by current employer at EFPD.
6. Must have knowledge of EFPD and current mutual aid partners.

##### **Licensing/Certification Requirements:**

1. State of Colorado Firefighter I or II Certification.
2. State of Colorado Hazardous Materials Operations Certification.
3. State of Colorado EMT-B Certification.

##### **Knowledge, Skills, and Abilities:**

1. Knowledge of and ability to apply modern methods, techniques, and principals of fire/rescue, environmental, and emergency medical response.
2. Knowledge of Incident Command procedures and ability to apply ICS in a variety of emergency situations.
3. Knowledge of fire behavior, ability to adapt strategies to changing fire conditions.
4. Knowledge and skill in the operation of District apparatus and equipment.
5. Knowledge of training and safety practices and procedures.
6. Knowledge of street layout, special hazards and response districts within the District.
7. Knowledge and ability to enforce District General Operating Guidelines and District policies and procedures when appropriate.
8. Skill in public relations and interpersonal communication.
9. Skill in the safe and lawful operation of motor vehicles.
10. Ability to read, write, speak and understand the English language at a level adequate to perform the job.
11. Ability to produce written reports and records.
12. Ability to follow written and oral instructions.
13. Ability to maintain composure under extremely stressful situations.

14. Ability to interact with superiors and co-workers in a professional, tactful and caring manner.
15. Ability to positively interact with citizens to solve problems in a tactful and caring manner.
16. Ability to communicate effectively and express ideas clearly both verbally and in writing.
17. Ability to use standard office equipment, computer equipment and software including word processing, database management, spreadsheet applications, internet, electronic mail, incident record programs, telephone, radio, pager systems and audio-visual equipment.
18. Ability to maintain physical fitness standard pursuant to District Standard Operating Guidelines.
19. Ability to establish and maintain effective working relationships with employees, volunteers, other agencies, and citizens.

**Working Environment/Physical Requirements:**

This position requires work in a variety of locations, including living quarters and office areas, outside locations in all weather conditions, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

1. Strenuous physical activity under extreme adverse conditions may be required periodically.
2. This position requires Climbing, balancing, stooping, kneeling, bending, crouching, crawling, reaching, standing, walking, running, sitting, jumping, sliding, pushing, pulling, lifting, pinching, grasping, digging, spraying, feeling, talking, hearing, seeing, reaching over head, reaching away from body, repetitive motions, and demonstrating manual dexterity.
3. Will be required to work in all weather conditions in extreme temperatures.
4. Work may be performed under hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.
5. Work requires exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
6. Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gasses, chemicals, fumes, odors, mists and dusts, requiring the proper use of personal protective equipment.
7. Work may result in exposure to air or blood borne infectious diseases or illnesses, such as Hepatitis A, B, or C, HIV, tuberculosis, smallpox, etc.
8. Work may result in exposure to high noise levels requiring the wearing of hearing protection.
9. This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision;
10. This position will involve periods of high physical, mental and/or emotional stress.
11. This position requires working minimum 12-hour shifts, including on weekdays, weeknights, weekends, and holidays.



## EVANS FIRE PROTECTION DISTRICT PART-TIME FIREFIGHTER

<b>POSITION:</b>	PART-TIME FIREFIGHTER
<b>STATUS:</b>	PART-TIME/NON-EXEMPT
<b>STARTING SALARY:</b>	\$25/hr
<b>WORK SCHEDULE:</b>	VARIES

The Evans Fire Protection District is seeking part-time firefighters. This position has stringent minimum requirements, see below for details. Part-time firefighters are not guaranteed work. These firefighters will be available to assist EFPD with critical staffing shortages.

### **SUMMARY:**

Responds to fires, medical emergencies, technical rescues and other emergency and non-emergency requests for assistance. Duties include but are not limited to; assisting in daily station routines, hydrant maintenance, pre-plan programs, fire prevention and education presentations; operating and maintaining fire department equipment, apparatus and stations, and training. Also subject to various assignments, duties and functions as assigned. A district part-time firefighter works various, rotating shifts; including; weekends and holidays, and is subject to emergency call out on an as-needed basis.

### **ESSENTIAL FUNCTIONS:**

Responds to and safely mitigates various calls for assistance, including, but not limited to; fire suppression, medical assistance, hazardous materials mitigation, technical and non-technical rescue; performs strenuous activities involving fire ground operations in accordance with NFPA1001; assists in maintaining all equipment, apparatus and facilities in a constant state of readiness to facilitate the mission of service delivery; assists in otherwise necessary duties; attends required training sessions as scheduled; maintains required certifications and proficiencies as necessary and or required; assists in presenting fire prevention and public education information classes; and performs other duties and functions as required or assigned.

### **MINIMUM REQUIREMENTS:**

1. Must be currently employed full-time with a fire agency.
2. Must be certified as State of Colorado Firefighter 1, EMT-B, and HazMat Ops; or higher.
3. Must have a minimum of three years' experience as a full-time firefighter. Firefighters with less than three years' full-time experience may submit a letter from their immediate supervisor recommending them for hire.
4. Must have permission from current employer to use personal protective equipment issued by current employer at EFPD. Regulators and masks will be made available, as necessary.
5. Must have knowledge of EFPD and current mutual aid partners.

Applicants must be 18 years of age; requires high school diploma or equivalent; possession of a valid Colorado driver's license and insurable by the District's insurance carrier; possession of current Colorado Certification as an EMT-B or greater; current State of Colorado Firefighter I and Hazardous Materials Operations Certification; base knowledge of fire department equipment, and apparatus; knowledge of fire behavior and suppression activities; excellent interpersonal and public relations skills and abilities; good oral and written communications skills; ability to use all computer and related communication and data systems; ability to achieve and maintain physical fitness standard pursuant to department policies; ability to maintain composure under extremely stressful situations and ability to interact productively with co-workers and public. Must be able to communicate clearly verbally and in writing in the English language. Must be lawfully entitled to work in the United States.

**PHYSICAL AND MENTAL REQUIREMENTS:**

Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, running, sitting, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing, repetitive motions, and demonstrating manual dexterity. Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

**APPLICATION:**

Interested firefighters should submit a letter of interest, explaining how they meet Minimum Requirements 1 through 5 above. Letters of interest can be emailed to Sharon Bowles at [sbowles@evansfiredistrict.org](mailto:sbowles@evansfiredistrict.org).

**EQUAL OPPORTUNITY EMPLOYER**

---

---

## ***Evans Fire Protection District Staff Report***

---

---

**DATE:** February 24, 2025  
**SUBJECT:** Review & Consider Part-time Firefighter Program  
**PRESENTED BY:** Sharon Bowles, Business Manager

---

### **AGENDA ITEM DESCRIPTION:**

Fire Chief DeSalvo is due for his annual review to coincide with his anniversary date of March 28. In previous years, two Directors have met with Chief DeSalvo privately to discuss his performance and the state of the District over the previous year, then shared key points with the full Board in executive session.

---

### **STAFF RECOMMENDATION:**

Staff requests feedback on how the Board would like to proceed with Chief DeSalvo's review.

---

# FIRE PREVENTION BUREAU REPORT



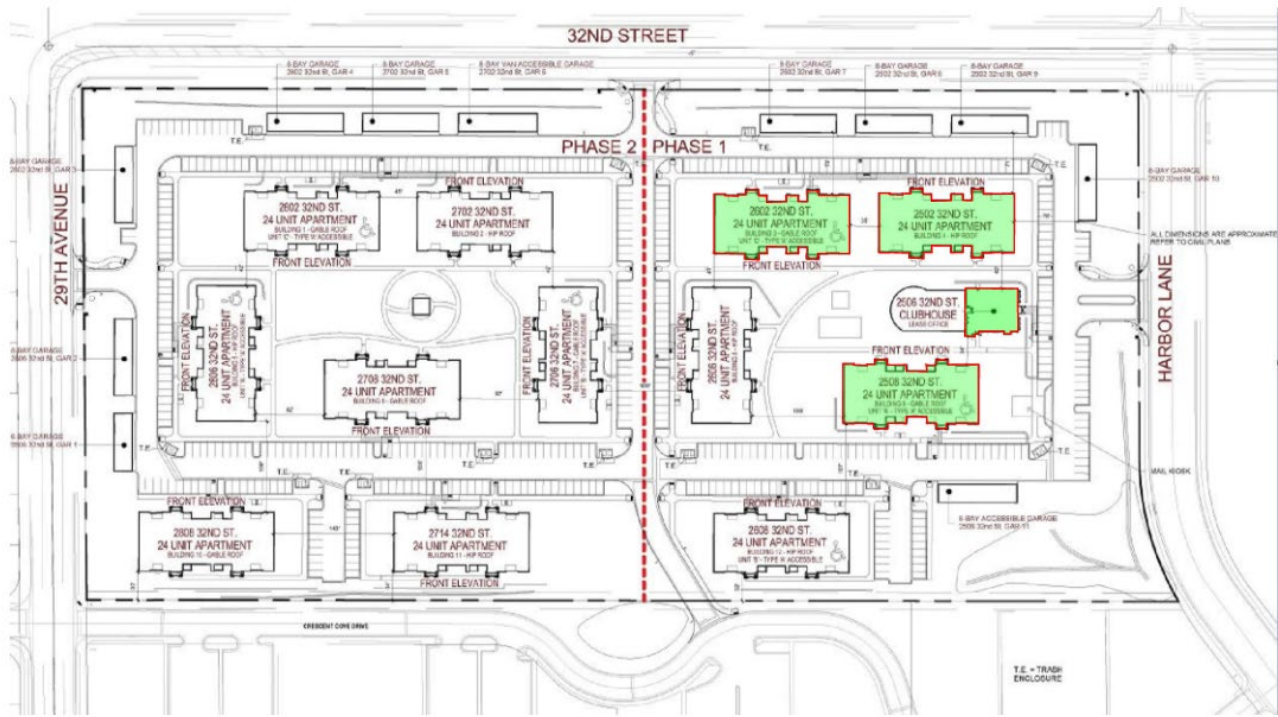
# Evans Fire Protection District

## Fire Prevention Bureau Report: February 2025



### February 2025 EFPD Highlights:

- Captain Deibel completed his requirements for the IAAI Fire Investigation Technician and completed his certification exam. I am proud to share Captain Deibel passed the exam and is now a Certified Fire Investigation Technician.
- Captain Deibel and Joe Cruz (LaSalle Fire) attended the Fire Marshals Association of Colorado, Fire Inspector test preparation class, on February 17<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> down at the South Metro Training Center. Both successfully completed the training and are in the final stages of preparing for their ICC Fire Inspector I tests.
- Fire Marshal Becker, Captain Deibel, and Joe Cruz (LaSalle Fire) attended the February Northern Colorado Fire Marshals meeting held at Fort Lupton's Fire Training Center on February 11<sup>th</sup>. Several neighboring fire districts are looking at adopting impact fees. I was able to share some of Evans Fire Impact Fee structure with the group. They were very appreciative of our assistance and our foresight of pioneering impact fees.
- Chief DeSalvo, Captain Deibel, and Joe Cruz (LaSalle Fire) completed the final acceptance tests at the Reserve at Crescent Cove for Building #3 on February 5<sup>th</sup>. Buildings #8 and #12 are close to being ready for their acceptance test and that will wrap up Phase 1 of this project.





- Fire Marshal Becker, Captain Deibel, Captain Riofrio, Firefighter Skidmore, and Firefighter Igli will be attending various classes at the upcoming Colorado Chapter of the International Code Council's Annual Conference on March 3<sup>rd</sup> through March 7<sup>th</sup> at Embassy Suites in Loveland. This training will provide valuable information so the Evans Fire Protection District stays abreast of all the recent code developments and adoptions, and also provides us invaluable continuing education credits for our certifications.
- Notable Construction and Fire Protection System Projects in Evans:
  - Reserve at Crescent Cove
  - Chevron / PDC Energy Oxford 1-16 Pad (CR 394 & CR 33) – 16 well pad
  - Liberty Draw Subdivision
  - Murphy's USA Convenience Store - 1012 37<sup>th</sup> Street
  - Hunter's Reserve Plaza II – 3308 37<sup>th</sup> Street
  - Sunrise Community Health (Tripoint Business Center – 3001 8<sup>th</sup> Avenue)
  - Mountain Cement Company – 23273 47<sup>th</sup> Avenue

*Respectfully,*  
*Fire Marshal Becker*

*"Providing Professional Fire and Emergency Services with **Dedication, Compassion and Excellence**"*

# ADMINISTRATIVE REPORT



## Dispatch

- Pulse Point hosted the first information meeting to prepare for the launch of the app in Weld County. They are going to provide us with informational materials to release on our website and social media as the date gets closer to launching it. There is still no set timeframe for this to occur.

## EMS

- UC Health compliance reporting for January was completed and according to data received, it was 94% for emergent calls (less than 8:30) and 95% for non-emergent calls (less than 12 minutes).

## Strategic Planning

- CPSM has made the necessary adjustments to the data report, it has been approved by staff and sent back to them.
  - The adjustments that were needed were due to inaccurate data on mutual aid received. The UCH ambulances from surrounding agencies were counted as mutual aid from those fire agencies.
- The community survey has closed, and they are finishing up the report on the responses received. That will be part of the overall report that will be submitted.

## Training

- Two of the three shifts had a last-minute opportunity to train at a few vacant buildings that were slated for demolition. They conducted ventilation and forcible entry training on three buildings.





- The shifts are going through their annual IO refresher training which Firefighter DeWitt set up with Greeley Fire.
- FF Igli is working with our regional partners for dive training for 2025; as well as beginning to plan a swift water rescue class for this summer.

## Brush Truck Refurb

- The refurb has been completed, and the truck committee will be visiting SVI on February 27th to do the final checks to ensure everything meets our specifications.

## Current Staffing

- 22 total staff members
  - 18 full-time shift firefighters
    - 1 firefighter out on work-comp
    - 1 firefighter out on parental leave
  - 4 full-time administrative staff
    - Fire Marshal position shared with PV & LaSalle

## Around the Firehouse

- On 1/24, A-shift responded to a structure fire at a vacant property in the area of 35<sup>th</sup> Ave & 37<sup>th</sup> St. The fire was located in an outbuilding on the property and was extinguished. Automatic Aid was received from LaSalle, Platte Valley, and Greeley Fire. There was evidence that there were people living on the property illegally. Weld County Sherriff's Office has been made aware of this, and they are trying to locate the property owner to secure it. All EFPD crews are also aware of this and are to exercise caution on any future incidents at this location.

- On 1/26, B-Shift responded to the Green Mill Tavern for a fire in their kitchen. The fire was mostly extinguished by the kitchen suppression system upon our arrival. Automatic aid was received from LaSalle, Platte Valley, and Greeley Fire. There were no injuries, and it was determined that the natural gas piping became separated from a fryer which ignited from the appliance pilot light.
- On 2/6, A-Shift responded automatic aid with Greeley Fire to Gold's Gym on 23<sup>rd</sup> Ave for a male in cardiac arrest. Early CPR from a bystander, which happened to be an off-duty Evans PD officer, made for a positive outcome. The patient has made a full recovery.
- Firefighter Krug and his wife welcomed a baby boy, Cade Steven, to their family on January 31<sup>st</sup>. Congratulations to the Krugs.



- FF Riba has begun scheduling our annual wellness physicals with Front Line Health which will take place over the next few months, followed by our annual skills assessment.
- The Weld County SWAT Team recently conducted some training at our training facility. They eventually would like to involve the fire district in other trainings related to SCBA, ladders, and forcible entry techniques.

# January 2025 Incidents

## Total Incidents

Count of Incidents  
**169**

## Fire Calls

Count of Fire Calls  
**4**  
Percent of Fire Calls **2.4%**

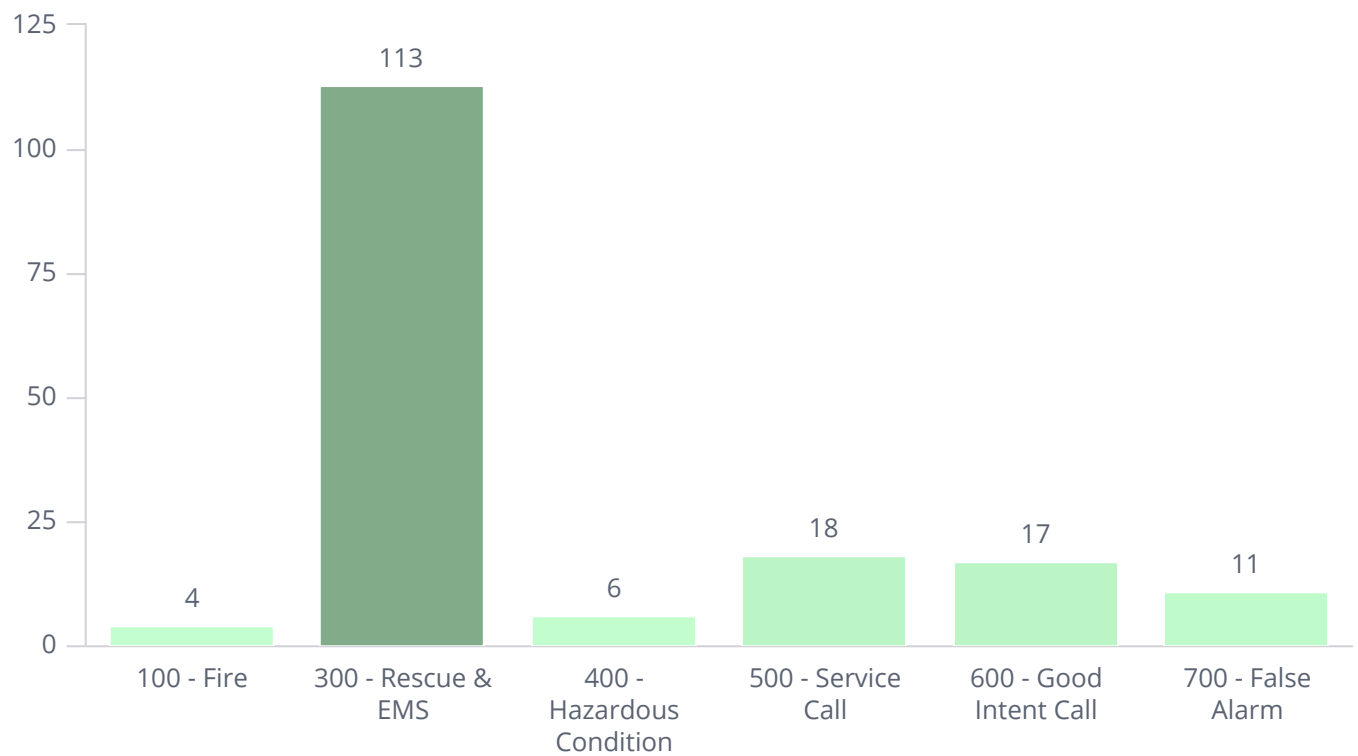
## EMS Calls

Count of EMS Calls  
**113**  
Percent of EMS Calls **66.9%**

## Other Calls

Count of Other Calls  
**52**  
Percent of Other Calls **30.8%**

## Incident Type Groups



Incident Type Group	Incident Type	Count of Incidents
100 - Fire	Brush or brush-and-grass mixture fire	1
	Building fire	1
	Cooking fire, confined to container	1
	Outside rubbish, trash or waste fire	1
<b>100 - Fire Total</b>		<b>4</b>
300 - Rescue & EMS	Abdominal Pain	3
	Assault	3
	Breathing Problem	4
	Chest Pain	1
	Convulsions / Seizures	4
	CPR	1
	Diabetic	1
	EMS call, excluding vehicle accident with injury	3
	Fall	5
	Hemorrhage / Lacerations	4
	Medical assist, assist EMS crew	52
	Motor vehicle accident with injuries	7
	Motor vehicle accident with no injuries.	3
	Motor vehicle/pedestrian accident (MV Ped)	3
	Overdose / Poisoning	5
	Pregnancy / Childbirth / Miscarriage	1
	Sick Person	6
	Transfer / Interfacility	1
	Unconscious / (Near) Fainting	6
<b>300 - Rescue &amp; EMS Total</b>		<b>113</b>
400 - Hazardous Condition	Carbon monoxide incident	4
	Gas leak (natural gas or LPG)	1
	Power line down	1
<b>400 - Hazardous Condition Total</b>		<b>6</b>
500 - Service Call	Assist invalid	7
	Cancelled After Standby	1
	Fire Alarm Acceptance Test	3
	Police matter	2
	Public service	1
	Service Call, other	1
	Unauthorized burning	2
	Water or steam leak	1
<b>500 - Service Call Total</b>		<b>18</b>
600 - Good Intent Call	Dispatched & canceled en route	6
	HazMat release investigation w/no HazMat	2
	No incident found on arrival at dispatch address	6
	Wrong location	3
<b>600 - Good Intent Call Total</b>		<b>17</b>
700 - False Alarm	Alarm system activation, no fire - unintentional	4
	Alarm system sounded due to malfunction	2
	Smoke detector activation due to malfunction	4
	Smoke detector activation, no fire - unintentional	1
<b>700 - False Alarm Total</b>		<b>11</b>
<b>Grand Total</b>		<b>169</b>

## January 2025 Two-Company Staffing

