

**EVANS FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING
FEBRUARY 24, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on February 24, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

PLEDGE OF ALLEGIANCE

ROLL CALL

Directors Present:

Mary Achziger, President
David James, Vice President
Marty Schanwolf, Secretary
Tricia Watson, Treasurer
Tim Naylor, Director

Also Present:

Joe DeSalvo, Fire Chief
Sharon Bowles, Business Manager
Emily Powell, Attorney

AMENDMENTS TO AGENDA

Staff requested addition of "Program Manager Presentations" following item 2 and addition of an executive session pursuant to C.R.S § 24-6-402(4)(b) to receive advice of legal counsel regarding the IGA for the assessment and collection of impact fees with the City of Evans. Director Schanwolf moved to approve the agenda as amended. Director Naylor seconded. Motion passed unanimously.

PUBLIC COMMENT

No public present.

CONSENT AGENDA

Director Naylor moved to approve the consent agenda. Director James seconded. Motion passed unanimously.

PROGRAM MANAGER PRESENTATIONS

Chief DeSalvo noted that due to some staffing changes, there were three Program Managers in attendance that had not yet presented to the Board. Firefighters Sattler, Riba, and DeWitt shared the details of their assigned program. No action required.

REVIEW & CONSIDER PART-TIME FIREFIGHTER PROGRAM

Chief DeSalvo informed the Board that due to anticipated critical staffing shortages the Part-time Program and job description were revised in an effort to bring on additional staffing. The updated job description has more strict minimum requirements for hire. Director Schanwolf moved to approve the Part-time Firefighter job description and program as presented. Director James seconded. Motion passed unanimously.

DISCUSSION: FIRE CHIEF ANNUAL REVIEW

Ms. Bowles noted that Chief DeSalvo is approaching his anniversary date and is therefore due for an annual review. Following brief discussion, the Directors requested Ms. Bowles complete an upward feedback survey with staff. Directors will then use that information for discussion with Chief DeSalvo at the March meeting.

FIRE PREVENTION BUREAU REPORT

Fire Marshal Becker reviewed the activities of the Fire Prevention Bureau in the previous month including:

- Fire Prevention Bureau staff activities
- Current projects in the District

ADMINISTRATION REPORT

- Dispatch
- EMS
- Strategic Planning
- Training
- Brush Truck Refurb
- Current Staffing
- Around the Firehouse

LEGAL COUNSEL UPDATE

Attorney Powell noted items Legal Counsel assisted with during the previous month and items of note from the current State legislative session.

DIRECTOR'S REPORTS

Director Schanwolf mentioned a recent earthquake on the east side of town that shook his house. He noted that we may receive calls regarding explosions or other loud noises that may, in fact, be related to these phenomena.

NEW BUSINESS

No new business.

EXECUTIVE SESSION

Director Schanwolf moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(e) to discuss negotiations regarding a Community Engagement Specialist contract. Director Naylor seconded. Motion passed unanimously.

Director Naylor moved to end executive session. Director James seconded. Motion passed unanimously. Executive session ended at 7:59 p.m.

Open Session

Ms. Bowles recapped the revenue changes the Board had discussed in the fall 2024 budget preparations. Staff would like to work with a consultant to learn effective ways to engage with citizens and meet the needs of the growing District. Following discussion, Director Schanwolf moved to authorize staff to enter

into a contract with Sean Walsh Consulting, with a total cost of no more than \$70,000. Director James seconded. Motion passed unanimously.

EXECUTIVE SESSION

Director Naylor moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(b) receive advice of legal counsel regarding the IGA for the assessment and collection of impact fees with the City of Evans. Director James seconded. Motion passed unanimously.

Attorney Powell noted the session constituted attorney/client privilege and would not be recorded. Board entered executive session at 8:03 p.m.

Director Schanwolf moved to end executive session. Director Naylor seconded. Motion passed unanimously. Executive session ended at 8:16 p.m.

ADJOURNMENT

Director James moved to adjourn. Director Schanwolf seconded. Motion passed unanimously. Meeting adjourned at 8:17 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 24th day of March 2025.


Martin Schanwolf, Secretary

