

**EVANS FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS - REGULAR MEETING  
MARCH 24, 2025**

A regular meeting of the Board of Directors of the Evans Fire Protection District was called to order by Chairperson Achziger at 6:30 p.m. on March 24, 2025, at Evans Fire Station 2, 2100 37th Street, Evans, Colorado, 80620.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Directors Present:

Mary Achziger, President  
David James, Vice President  
Marty Schanwolf, Secretary  
Tricia Watson, Treasurer  
Tim Naylor, Director

Also Present:

Joe DeSalvo, Fire Chief  
Sharon Bowles, Business Manager  
Emily Powell, Attorney

**AMENDMENTS TO AGENDA**

No amendments requested. Director Watson moved to approve the agenda as amended. Director Naylor seconded. Motion passed unanimously.

**PUBLIC COMMENT**

No public present.

**CONSENT AGENDA**

Director Schanwolf moved to approve the consent agenda. Director James seconded. Motion passed unanimously.

**PROGRAM MANAGER PRESENTATIONS**

Firefighters Hill and Desonier shared the details of their assigned program. No action required.

**REVIEW & CONSIDER SOLE SOURCE APPARATUS VENDOR**

Apparatus Program Manager Skidmore discussed with the Board the recent issues facing fire apparatus manufacturers and the benefits of a sole source apparatus vendor. Following discussion, Board requested staff and legal counsel prepare an appropriate amendment to the District's financial policies allowing for Sole Source Procurements.

**REVIEW & CONSIDER STATION SIGNAGE DESIGN AND CONTRACT**

Community Outreach Program Manager Malone reviewed the process staff had undertaken to select an upgraded sign for Station 2. Director James moved to approve the sign design and contract with Davinci Sign Systems with a total project cost not to exceed \$60,000. Director Watson seconded. Motion passed unanimously.

### **PUBLIC HEARING: 2025 SUPPLEMENTAL BUDGET**

Director Watson moved to open a public hearing on the 2025 supplemental budget. Director Schanwolf seconded. Motion passed unanimously.

Attorney Powell noted for the record that notice of the budget hearing had been duly posted, no public was present, and no comments had been received from the public on the proposed budget.

Ms. Bowles noted that staff prepared a supplemental budget to accommodate the contract with a Community Engagement Specialist, per Board direction at the regular March Board meeting.

Director James moved to adopt Resolution 2025-03 approving the 2025 supplemental budget. Director Naylor seconded. Motion passed unanimously.

Director Watson moved to close the public hearing. Director James seconded. Motion passed unanimously.

### **FIRE PREVENTION BUREAU REPORT**

Captain Deibel reviewed the activities of the Fire Prevention Bureau in the previous month including:

- Fire Prevention Bureau staff activities
- Current projects in the District

### **ADMINISTRATION REPORT**

- Dispatch
- EMS
- Training
- Community Outreach
- VFW Americanism Award
- Current Staffing
- Around the Firehouse

### **LEGAL COUNSEL UPDATE**

Attorney Powell noted items Legal Counsel assisted with during the previous month and items of note from the current State legislative session.

### **DIRECTOR'S REPORTS**

No Director's reports.

### **NEW BUSINESS**

No new business.

### **EXECUTIVE SESSION**

Director Schanwolf moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(f) to discuss personnel matters related to the Fire Chief's performance evaluation. Director Naylor seconded. Motion passed unanimously.

The Board entered executive session at 8:00 p.m. with Chief DeSalvo and Attorney Powell.

Director Watson moved to end executive session. Director James seconded. Motion passed unanimously. Executive session ended at 9:07 p.m.

**ADJOURNMENT**

Director James moved to adjourn. Director Naylor seconded. Motion passed unanimously. Meeting adjourned at 9:08 p.m.

These are the true and correct minutes of the meeting held on the date above; they were approved by the Board on this 28<sup>th</sup> day of April, 2025.

  
Martin Schanwolf, Secretary