

CERTIFIED RECORD
OF
PROCEEDINGS RELATING TO
EVANS FIRE PROTECTION DISTRICT
WELD COUNTY, COLORADO

THE HEARING ON THE SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF
MONEYS TO AND THE EXPENDITURE OF MONEYS FROM THE GENERAL FUND; AND THE
EXPENDITURE OF MONEYS FROM THE ASSET MANAGEMENT FUND

FOR FISCAL YEAR

2025

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

The Board of Directors ("**Board**") of the Evans Fire Protection District ("**District**"), Weld County, Colorado, held a regular meeting and public hearing at Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620, on Monday, September 22, 2025 at the hour of 6:30 p.m. concerning a proposed 2025 Supplemental Budget.

The following members of the Board of Directors were present:

President:	Mary Achziger
Vice President:	David James
Treasurer:	Tricia Watson
Secretary:	Marty Schanwolf
Director:	Tim Naylor

Also present was District legal counsel, Emily Powell.

President Achziger reported that, prior to the meeting and public hearing, each Director was notified of the date, time, and place of the meeting and the purpose for which it was called. She further reported that a Notice of the public hearing on the proposed 2025 Supplemental Budget was published in the Greeley Tribune on Wednesday, September 17, 2025. Notice of the public hearing also was duly posted. Thereupon, Director Watson introduced and moved for the adoption of the following Resolution:

RESOLUTION 2025-08

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF MONEYS TO AND THE EXPENDITURE OF MONEYS FROM THE GENERAL FUND AND THE EXPENDITURE OF MONEYS FROM THE ASSET MANAGEMENT FUND; FOR THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025.

WHEREAS, the Board, after complying with notice and other statutory requirements, duly adopted a budget for fiscal year 2025;

WHEREAS, after adopting the 2025 budget and making appropriations thereunder;

- The Board determined the need to seek voter authorization to enact a sales tax and thereby retain an election consultant to assist the District's DEO in conducting the election.
- The Board approved a contract for the redesign of the District website to enhance transparency and communication with citizens.
- The Board approved the usage of Staffing Overtime and the reinstatement of the Part-Time Firefighter program to maintain staffing levels.
- Knox box upgrades were necessary due to changes in technology.

WHEREAS, the District Board authorized administrative staff to prepare and submit a proposed 2025 Supplemental Budget reflecting the additional appropriation to and expenditures from the General Fund, and additional expenditures from the Asset Management Fund, as set forth above;

WHEREAS, a proposed 2025 Supplemental Budget has been submitted to the District Board for its consideration. A copy of the 2025 Supplemental Budget is attached to this Record of Proceedings;

WHEREAS, due and proper notice, published and posted in accordance with the law, advised the public that (1) the proposed 2025 Supplemental Budget was available for inspection by the public at a designated public office; (2) a public hearing would be held on Monday, September 22, 2025; and (3) interested electors could comment on or file or register objections to the proposed 2025 Supplemental Budget any time before the public hearing; and

WHEREAS, a public hearing was held on Monday, September 22, 2025, and interested electors were given the opportunity to comment on, or file or register any objections to, the attached proposed 2025 Supplemental Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EVANS FIRE PROTECTION DISTRICT, WELD COUNTY, COLORADO:

Section 1. **Election Services.** Appropriation to and Expenditure of Moneys from the General Fund. The Board hereby authorizes and approves appropriation to and expenditures of money from the 2025 Election Services budget, in the amount of \$60,250 to engage in a contract with a Special District Election Consultant and the Weld County Coordinated Election Agreement.

Section 2. **Professional Services.** Appropriation to and Expenditure of Moneys from the General Fund. The Board hereby authorizes and approves appropriation to and expenditures of money from the 2025 Professional Services budget, in the amount of \$11,250 to engage in a contract with a website design firm.

Section 3. **Personnel.** Appropriation to and Expenditure of Moneys from the General Fund. The Board hereby authorizes and approves appropriation to and expenditures of money from the 2025 Personnel budget, in the amount of \$35,000 to maintain appropriate staffing levels.

Section 4. **Asset Management.** Expenditure of Moneys from the Asset Management Fund. The Board hereby authorizes and approves the expenditure of money from the Asset Management Fund for the necessary upgrades to Knox boxes carried on apparatus.

Section 5. **Purposes of 2025 Supplemental Budget Could Not Have Been Reasonably Foreseen.** At the time the Board adopted the 2025 Budget in the fall of 2024, it could not have reasonably foreseen the expenses set forth in Section 1 through 4 above.

Section 6. **Adoption of Supplemental Budget for 2025.** The Board hereby adopts the 2025 Supplemental Budget in the form attached to this Record of Proceedings.

The foregoing Resolution was seconded by Director James.

ADOPTED AND APPROVED this 22nd day of September, 2025.


Mary Achziger, President

ATTEST:


Martin Schanwolf, Secretary

STATE OF COLORADO)
) ss.
COUNTY OF WELD)

I, Martin Schanwolf, Secretary of the Evans Fire Protection District, Weld County, Colorado, do hereby certify that the foregoing pages numbered 1 through 3, inclusive, constitute a true and accurate copy of the record of proceedings of the District Board, adopted at a regular meeting of the Board at Evans Fire Station 2, 2100 37th Street, Evans, Colorado 80620, on Monday, the 22nd day of September, 2025, at the hour of 6:30 p.m., as recorded in the official record of proceedings, insofar as said proceedings relate to the 2025 Supplemental Budget; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 22nd day of September, 2025.



Martin Schanwolf, Secretary

Evans Fire Protection District
General Fund Long Range Financial Plan

	2023 Audited Actuals	2024 Estimated Year-End	2025 BUDGET <i>revision Sept 2025</i>	2026 Projected	2027 Projected	2028 Projected	2029 Projected
Beginning Fund Balance	6,462,918	7,211,082	8,922,000	9,135,738	9,027,028	8,512,806	7,947,169
<u>Revenues:</u>							
Property Tax							
<i>estimated total tax revenue</i>	3,571,395	4,561,752	3,778,351	3,862,637	3,833,253	3,966,061	3,967,466
Residential Properties	1,974,456	2,245,368	2,260,691	2,373,726	2,397,463	2,517,336	2,542,509
Oil & Gas	595,267	681,936	348,771	261,578	196,184	147,138	110,353
Other Property types	995,762	1,634,448	1,168,889	1,227,333	1,239,607	1,301,587	1,314,603
<i>State Backfill</i>		500,439					
Specific Ownership Tax	151,629	147,012	152,981	135,000	135,000	135,000	135,000
City of Evans IGA	200,000	200,000	200,000	200,000	-	-	-
LaSalle IGA	8,779	9,451	9,815	9,913	10,013	10,113	10,214
Fire Marshal IGA	-	81,445	90,749	-	-	-	-
Interest Earned	222,300	304,470	262,383	154,534	156,852	159,205	161,593
Grants	5,298	9,992	4,270	1,800	1,800	1,800	1,800
Fees Fire Impact	107,765	446,115	88,011	35,000	35,000	35,000	35,000
Fees Fire Prevention	8,200	12,324	11,160	4,000	4,000	4,000	4,000
Transfer from Reserves			461,500				
Miscellaneous	181,155	38,883	20,787	-	-	-	-
Total revenues	4,456,521	6,311,884	5,080,009	4,402,884	4,175,918	4,311,178	4,315,072
<u>Expenditures:</u>							
Personnel	2,944,575	3,384,470	3,797,882	3,973,879	4,144,883	4,323,905	4,511,325
Supplies & Services	474,924	544,040	730,377	502,715	510,256	517,910	525,679
Asset Management	25,000	25,000	250,000	-	-	-	-
Capital Fund	263,858	647,457	88,011	35,000	35,000	35,000	35,000
Total Expenditures	3,708,357	4,600,967	4,866,270	4,511,595	4,690,140	4,876,815	5,072,004
<i>Excess Revenue Over Expenditures</i>	<i>748,164</i>	<i>1,710,917</i>	<i>213,738</i>	<i>(108,710)</i>	<i>(514,222)</i>	<i>(565,637)</i>	<i>(756,932)</i>
Unappropriated Funds	7,211,082	8,922,000	9,135,738	9,027,028	8,512,806	7,947,169	7,190,238

Evans Fire Protection District
Asset Management Plan

	2024	2025	2026	2027	2028	2029
Beginning Balance	248,781	187,761	322,784	322,784	322,784	322,784
<u>Revenues</u>						
Transfer In	25,000	-	-	-	-	-
Transfer In from Reserves	-	250,000	-	-	-	-
Grant reimbursement	6,000	-	-	-	-	-
Balance	279,781	437,761	322,784	322,784	322,784	322,784
PPE	36,000	11,825	-	-	-	-
Communications	30,000	47,694	-	-	-	-
Equipment	15,110	24,702	-	-	-	-
Hose & Appliances	-	-	-	-	-	-
Station 2	-	3,882	-	-	-	-
Training Grounds	10,910	21,104	-	-	-	-
Knox Boxes	-	5,771	-	-	-	-
Expenditures	92,020	114,977	-	-	-	-
Ending Balance	187,761	322,784	322,784	322,784	322,784	322,784